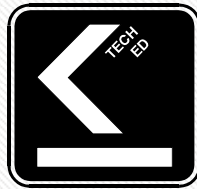


# The Punjab State Board of Technical Education and Industrial Training, Chandigarh



## PROSPECTUS

### Admissions (2026-27)

For Admission in the Institutions affiliated by PSBTE&IT within State of Punjab and UT Chandigarh in the following Streams:

1. Diploma level Engineering / Technology courses and Diploma courses in Architecture
2. Diploma course in Modern Office Practice
3. Diploma course in Pharmacy
4. Lateral Entry to Diploma Engineering & Technology Courses
5. Diploma Engineering & Technology Courses for Working Professionals

Helpline Contact No's: 8288070800, 8288090800, 8288040800, 8288020800

Email: [psbtehelpdesk@gmail.com](mailto:psbtehelpdesk@gmail.com)

Websites: [www.punjabteched.com](http://www.punjabteched.com) & [www.punjabteched.net](http://www.punjabteched.net)

Address: Plot No. 1-A, Sector 36-A, Chandigarh 160036

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## IMPORTANT INSTRUCTIONS

1. Candidates are advised to read the prospectus carefully.
2. This prospectus is subject to alteration(s) and modification(s) without any prior notice.
3. This prospectus is for information only and does not constitute a legal document.
4. Candidates who have passed the qualifying examination and desire to seek admission in Diploma level courses must register through the link on the Board's websites "**www.punjabteched.com**" and "**www.punjabteched.net**" as per the counselling schedule.
5. The schedule of on-line counselling shall be notified through the Newspapers and also on the official websites of the Board "**www.punjabteched.com**" and "**www.punjabteched.net**". No separate intimation letters will be sent to candidates.
6. Any change in the schedule of admissions will be notified through press and on Board's websites.
7. Admissions will be made on the basis of inter-se merit of the qualifying examination and eligibility criteria as per notifications of Govt. of Punjab.
8. Reservations of seats in the affiliated institutions in Punjab shall be as per the policy of Government of Punjab, and for the institutes located at Chandigarh the reservation shall be as per the policy of Chandigarh/U.T Administration.
9. The candidates desirous of claiming reservation under any category whatsoever are accordingly advised to get the requisite certificates issued well before the cut-off date, otherwise their certificate shall not be considered and their claim for reservation shall be summarily rejected. No extension shall be granted in this regard, under any circumstances.
10. Kindly refer the latest notifications /amendments issued by Government from time to time regarding Admissions and Reservation of seats.
11. This prospectus is common for Admission in the institutions affiliated to the Board located in the State of Punjab and Union Territory of Chandigarh.
12. The candidates having passed the matriculation exam from the schools located in states other than Punjab are eligible for admission under 15% quota in the institutions located in Punjab State subject to fulfilment of eligibility criteria laid down by the Government.
13. Similarly, the candidates having passed matriculation exam from Punjab and other states can seek admission in the institutions located in Chandigarh under 15% quota, subject to fulfilment of eligibility criteria laid down by the UT Administration.
14. The candidate must give correct information in the Registration Form, and any information found incorrect or false at a subsequent stage shall render the student liable to expulsion from the institution.

## 1. INTRODUCTION

The Punjab State Board of Technical Education & Industrial Training will be holding online counselling for admission to following streams in the institutions affiliated to the Board and approved by All India Council of Technical Education (AICTE), Council of Architecture (CoA) & Pharmacy Council of India (PCI) (as applicable).

The candidates are advised to read the entire prospectus carefully before participating in online Counselling.

1. **Diploma level Engineering / Technology courses and Diploma courses in Architecture**
2. **Diploma course in Modern Office Practice**
3. **Diploma course in Pharmacy**
4. **Lateral Entry to Diploma Engineering & Technology Courses**
5. **Diploma Engineering & Technology Courses for Working Professionals**

## 2. LIST OF DIPLOMA LEVEL COURSES AND DURATION (Session 2026-27):

<b>A) THREE YEAR DIPLOMA COURSES (Six Semesters):</b>	
1.	Architectural Assistantship
2.	Automobile Engineering
3.	Chemical Engineering
4.	Civil Engineering
5.	Computer Science and Engineering
6.	Electrical Engineering
7.	Electronics & Communication Engineering
8.	Electronics & Communication Engineering (Industry Integrated)
9.	Fashion Designing
10.	Garment Technology / Garment Manufacturing Technology
11.	Information Technology
12.	Interior Decoration / Interior Design & Decoration
13.	Knitting Technology / Textile Technology (Knitting)
14.	Leather Technology
15.	Leather Technology (Footwear)
16.	Library and Information Science
17.	Mechanical Engineering
18.	Mechatronics Engineering
19.	Mechanical Engineering (Refrigeration and Air Conditioning)
20.	Medical Lab Technology

**A) THREE YEAR DIPLOMA COURSES (Six Semesters):**

21. Computer Science and Engineering (Artificial Intelligence and Machine Learning)
22. Electrical Engineering and Electric Vehicle Technology
23. Plastic Technology/ Chemical Engg (Plastic & Polymer)
24. Production & Industrial Engineering / Mechanical Engg (Production)
25. Textile Design
26. Textile Processing
27. Textile Technology
28. Modern Office Practice (Last Semester is Training/Internship)

**B) FOUR YEAR DIPLOMA COURSE (08 Semesters):**

1. Mechanical Engineering (Tool & Die)

**C) TWO YEAR DIPLOMA COURSE (Annual System)**

1. Pharmacy

**D) DIPLOMA IN ENGINEERING COURSES FOR WORKING PROFESSIONALS  
(Duration same as Lateral Entry to Diploma Engineering & Technology Courses)**

- (List of courses will be notified on Online Counselling Portal)

**3. ELIGIBILITY CRITERIA:**

A part from the basic educational qualifications, the general eligibility criteria shall be as contained in the Notification issued by Government of Punjab, Department of Technical Education and Industrial Training, Chandigarh (Technical Education Branch-II) vide Notification No. TECH-TE-2013/ 1/2026-3TE2/ I/ 1394429 / 202 dated 13-05-2026 available on Board's websites ([www.punjabteched.com](http://www.punjabteched.com) & [www.punjabteched.net](http://www.punjabteched.net)).

- a) The admission to the various Diploma level Courses shall be done through web based online counselling.
- b) Admission to Diploma Level Engineering courses shall be made on the basis of relative merit of qualifying examination mentioned above.

**3.1 Eligibility for admission to Diploma level Engineering / Technology courses and Diploma courses in Architecture :-**

- a) Student should have passed 10th standard/SSC examination as prescribed by All India Council for Technical Education, New Delhi in the Approval Process Handbook 2024-25 to 2026-27 and as per CoA guidelines for Diploma in Architectural Assistantship.

**3.2 Eligibility for admission to Diploma in Modern Office Practice :-**

- a) All those candidates who have passed the 10+2 examination from a Board recognized or established by Central/ State Government through legislation shall be eligible to apply for Three Years Diploma in Modern Office Practice.

### 3.3 Eligibility for admission to Two year Diploma in Pharmacy :-

Minimum qualification for admission to Two year Diploma Course in Pharmacy shall pass 10+2 examination (science academic stream) with Physics, Chemistry and Biology or Mathematics.

**OR**

Any other qualification approved by the Pharmacy Council of India as equivalent to the above examination.

### 3.4 Eligibility for admission through Lateral Entry to Diploma Engineering & Technology :-

a) Candidates who have passed 10+2 Examination with Physics/ Mathematics/ Chemistry/Computer Science/ Electronics/ Information Technology/ Biology/ informatics Practice/ Biotechnology/Technical Vocational Subject/ Agriculture Engineering Graphics Business Studies/ Entrepreneurship (as per table 8.4 of Approval Process Hand book 2024-25 to 2026-27)

Or

10<sup>th</sup> along with 2 years ITI. shall be eligible for admission to Second Year Diploma Courses in any branch of Engineering and Technology

b) 10+2 vocational examination in relevant various branches from a Board recognized & established by Central/State Government through legislation.

c) Two years Certificate Course after 10<sup>th</sup> from Sant Longowal Institute of Engg. And Technology, Longowal.

d) Two years Certificate Course after 10<sup>th</sup> in Skill Technician (Machinist), Skill Technician (Machine Maintenance) & Quality Assurance Inspector from R&D Centre for Bicycle & Sewing Machine, Ludhiana.

e) 3 Years AICTE approved Diploma in Engineering of any other branch from any recognized Board (As per Punjab Govt. notification No. TECH-TE-2013/5/2021-4TE2/1061 dated 28-10-2021).

#### **Note:**

i) These additional seats shall be filled through Lateral Entry up to the maximum of 10% of sanctioned intake plus the unfilled vacancies of the First Year.

ii) Vacant seats arising out of the students deregistered after withdrawing the admission in the First Year shall also be considered for Lateral Entry.

iii) The institutions under "No Admission" category are not eligible for admission to the Lateral entry in the current Academic Year.

iv) Institutions applied for the Conversion of Degree Level into Diploma Level and vice-versa/ Conversion of Women's Institution to Co-ed Institution and

vice-versa and approved for the conversion are eligible for admission to the Lateral Entry as per the approval of the previous academic Year.

### **3.5 Eligibility for admission to Diploma Engineering & Technology for Working Professional (Supernumerary):-**

- a) Candidates who have passed 10+2 Examination with Physics/ Mathematics/ Chemistry/ Computer Science/Electronics/Information Technology/ Biology /Informatics Practice/ Biotechnology/Technical Vocational Subject/ Agriculture/ Engineering Graphics/Business Studies/Entrepreneurship (as per table 8.4 of Approval Process Handbook 2024-25 to 2026-27)

**OR**

10<sup>th</sup> along with 2 years ITI; shall be eligible for admission to Second Year of Diploma Courses in any branch of Engineering and Technology.

- b) 10+2 vocational examination in relevant various branches from a board recognized & established by Central/State Government through legislation.
- c) Two years Certificate Course after 10<sup>th</sup> from Sant Longowal Institute of Engg. And Technology, Longowal
- d) Two years Certificate Course after 10<sup>th</sup> in Skill Technician (Machinist), Skill Technician (Machine Maintenance) & Quality Assurance Inspector from R&D Centre for Bicycle & Sewing Machine. Ludhiana.
- e) 3 Years AICTE approved Diploma in Engineering of any other branch from any recognized Board (As per Punjab Govt. notification No.TECH-TE-2013/5/2021-4TE2/1061 dated 28-10-2021)

And Other than above mentioned qualifications the candidate should be working in registered Industry / Organization (Centre/State) / Private / Public Limited Company / MSMEs located within 75KM radial distance from the institute and have minimum of one year full time/regular working experience.

The intake of an institute shall be as per AICTE, New Delhi guidelines.

**For Admission through Lateral Entry :-****(Table 8.4 as per AICTE Approval Process Handbook 2024-25 to 2026-27)****Diploma Entry level qualification 10+2 level**

<b>Sr. No.</b>	<b>Major Disciplines</b>	<b>Mandatory Courses at 10+2 Level</b>	<b>Other relevant Course(s) for this discipline</b>
1.	Civil Engineering	Phy, Chem, Maths	NA
2.	Computer Science and Engineering	Phy, Maths	For remaining single course select any courses out of 14#
3.	Chemical Engineering	Phy, Chem, Maths	NA
4.	Electrical Engineering	Phy, Maths	For remaining single course select any courses out of 14#
5.	Electronics Engineering	Phy, Maths	For remaining single course select any courses out of 14#
6.	Mechanical Engineering	Phy, Chem, Maths	NA
7.	Leather Technology	Chem	For remaining two courses select any courses out of 14#
8.	Textile Engineering	Phy, Chem, Maths	NA
9.	Fashion Technology	Nil	Select any courses out of 14#
10.	Textile Chemistry	Chem	For remaining two courses select any courses out of 14#

# Physics/ Mathematics / Chemistry/ Computer Science/Electronics/Information Technology / Biology / Informatics Practices/ Biotechnology/ Technical Vocational subject/ Agriculture / Engineering Graphics/ Business Studies/ Entrepreneurship.

**3.6 Other Criteria:**

For the Academic session 2026-27, 85% seats shall be reserved for the internal candidates from within the State of Punjab and 15% shall be open to all candidates from outside Punjab, on all India basis.

The Eligibility criteria for 85% seats shall be for candidates who are resident of Punjab State as per Punjab Government, Department of Personnel and Administrative Reforms (PP-II Branch) letter No. I/3/95-3PPII/96I9 dated 6th June 1996 and letter No. I/3/95-3PPII /80 dated 1st January, 1999 or shall have passed the matriculation examination from an institution/school affiliated to Punjab School Education Board/CBSE/ICSE/National Open School situated in Punjab. The candidate would be required to submit a domicile certificate to this effect from the Principal/Head of institution last attended in the prescribed Performa.

#### **4. ONLINE COUNSELING**

- 1) For admission to different Diploma Courses web based online counseling shall be followed for the Academic year 2026-27 and therefore physical presence of candidates for the counseling will not be necessary.
- 2) During the online counseling, candidate shall be given opportunity to exercise choice of institutes/trade in centralized counseling and there after the vacant seats, if any, shall be filled by the institute on the criteria of admissions under vacant seats/management quota.
- 3) It is mandatory for all candidates to register online portal for participating in web based Online Counseling.
- 4) Registration Fee will be accepted through online mode of payment only.

#### **5. PROCEDURE FOR ON-LINE COUNSELLING**

NIC, New Delhi has been entrusted with the task of conducting ON-LINE counselling for admissions. The procedure to be followed for ON-LINE counselling is as under.

##### **Objectives**

The Board has adopted ON-LINE OFF CAMPUS counselling with following objectives:

- a) To bring 100% transparency in seats allotment and admissions.
- b) To build strong public interface to minimize travel burdens on the students and their parents for counselling.
- c) To provide enough time to students for submission, change, delete, selection of multiple choices of courses/ institutes from anywhere anytime.
- d) To provide the required information, answers to queries, reports at different levels through the counselling website.
- e) To organize centralized database and centralized monitoring.
- f) To achieve Paper-Less counselling and reporting including fee submission.
- g) To make secured and controlled data access at every level.

**Strategies:**

NIC, New Delhi has been entrusted to accomplish the task of Software development, testing and implementation of Web based ON-LINE OFF CAMPUS registration and counselling for admissions to all AICTE approved technical diploma level courses being run in all technical institutions, Diploma in Pharmacy course being run in PCI approved Pharmacy Colleges & Council of Architecture approved Institutes running Diploma in Architectural Assistantship in the State of Punjab and UT Chandigarh.

To achieve the said objectives, a website shall be launched by NIC, New Delhi. The website shall entail all the information, procedures, instructions and guidelines for online counselling.

- i. Admissions shall be made through ON-LINE counselling by NIC, New Delhi, in collaboration with the Board. Detailed instructions for online admission procedure will also be available on Board's websites [www.punjabteched.net](http://www.punjabteched.net) and [www.punjabteched.com](http://www.punjabteched.com).
- ii. To participate in ON-LINE counselling, it shall be mandatory for every candidate to register through Board's website as per schedule available on the website.
- iii. The candidates who participate successfully in the counselling will be required to exercise their initial choices of branches and Institutes through Internet from places of the convenience or the designated Polytechnics.
- iv. The procedure for exercising choices or seeking other information is simple and menu driven on the counselling website. It shall guide the candidates by appropriate messages on the computer screen.
- v. The candidates, who would like to upgrade their earlier allotted seat in the 1st round of counselling, are also permitted to participate in the subsequent round of counselling. In such cases, if candidate is allotted a seat in subsequent counselling's, then his/her allotment of seat of previous round shall stand automatically cancelled and the candidate shall not have any claim what so ever on the previous allotment.
- vi. The admission of the candidates shall be confirmed by institute only after payment of admission fee and verification of the documents (in original) by the Institute and Nodal Centre deputed by PSBTE &IT, Chandigarh.

**Candidates must bring the following certificates while reporting to the institute:**

**1. Original Certificates:**

- Qualifying Examination Detail Marks Sheet
- Matriculation Certificates (Date of Birth)
- Character Certificate from institutions last attended
- Proof of Residence/Domicile Certificate
- Certificate in support of claim under reserved category.
- Income Certificate, if admitted under Tuition Fee waiver seat
- PM Care Certificate (wherever applicable)
- Equivalency Certificate (wherever applicable)

2. Attested copies of above certificates and two recent stamp size photograph.

**Important Note:**

- a) The attention of the applicants desirous of claiming reservation under any category whatsoever is especially drawn to the condition and stipulation that only the certificates that have been issued on or before the last date of counseling shall only be accepted. The candidates are accordingly advised, in their own interest, to get the requisite certificates issued well before the cut-off date, otherwise their certificates shall not be considered and their claim for reservation shall be summarily rejected. No extension shall be granted in this regard, under any circumstances. .
- b) A candidate shall be eligible to make claim for reservation under one reserved category only.
- c) The documents of the candidates provisionally admitted by the institutions shall be subject to the verification by the nodal centres as notified by the Board.
- d) It is to be noted that no candidate shall visit the Nodal centre for document verification.
- e) The list of rejected/accepted candidates after the verification of the candidate by the nodal centre shall be displayed on the institute login and it is sole responsibility of the institute to inform the candidates regarding the same.
- f) At any stage the documents submitted by the candidate at the time of admission, are found incorrect/forged then the Board shall initiate the process of cancellation of the documents/certificate/diploma issued by the Board.

**6. ALLOCATION OF SEATS:**

Kindly refer the Notifications issued by Government of Punjab available on the Board's website ([www.punjabteched.com](http://www.punjabteched.com) and [www.punjabteched.net](http://www.punjabteched.net))

**7. RESERVATION:**

The Board shall make admissions to the affiliated institutes located in the State of Punjab and the Union Territory of Chandigarh as per the reservation policy given by the respective Governments.

The reservation of seats shall be as per Punjab Government, Department of Technical Education and Industrial Training Memo. No. I3/2/05-1TE2/1987 dated 2nd July, 2013 and Memo No. 8/41/2019- 4TE2/53 dated 13th Sep, 2019. As regards the reservation of seats of Polytechnics under Union Territory, Chandigarh, the same shall be as per the policy intimated by the Chandigarh Administration to the Board.

A candidate shall be eligible to make claim for reservation under one reserved category only. However, the procedure for counselling/ allotment of courses and/ or institutes shall be such that if a candidate is getting a course/ institution higher in his/ her order of preference, as a general candidate, he/ she shall be so regarded, notwithstanding his/ her claim as a reserved category candidate. The seat under the reserved category shall then be offered to the candidates in that very reserved category.

Candidates opting for reserved categories must upload the required certificates as proof at the time of Online Registration. The certificates must be in the format approved by the Government.

Certificate to be produced by a candidate belonging to Backward Class of Punjab in support of his/her claim under this category must not be dated earlier than one year before the first day of the counselling for admission. A certificate issued more than one year before the counselling date shall not be valid. All certificates for reserved categories must have been issued on or before the last date for verification of certificates by the institute.

Reservation policy of Punjab/UT Government is not applicable for admission to Central Tool Room, Ludhiana & C.I.H.T. Jalandhar. The break-up of seats for this institution shall be as per the policy of Ministry of Industry, Government of India.

## 8. ADMISSION FEES:

The fee structure for all the institutions shall be as per policy issued by respective Governments (Government of Punjab and Chandigarh). The changes in fee structure, if any, for Punjab as well as Chandigarh will be notified through web sites at the time of admissions.

The security amount deposited by the candidates shall be refunded to them on successful completion of Diploma course by the concerned institution.

**Important Note:** Admission fee can be submitted through online and offline mode of payment through student's portal.

## 9. REFUND OF FEES:

In the event of a student/candidate surrendering the seat before starting of the course, the admission fee collected from the student after a deduction of the processing fee of not more than Rs. 1000/- shall be refunded. However if a student leaves after joining the course and the seat consequently falls vacant is filled by another candidate by the last date of admission, the fee shall be refunded after making proportionate deductions of fee and hostel rent (where applicable).

The request for refund of fee should be made to the Board within 3 months of the end of admission process preferably through online submission mode of the application in the counselling website (offline applications for the same shall also be considered –a student should submit one application whether online or offline). No applications will be entertained after the stipulated time.

## **10. TIME LIMIT FOR COMPLETION OF DIPLOMA COURSE:**

The maximum permissible time limit for completion of diploma course is twice the duration of the diploma course i.e. 6 years in case of 3-year Diploma course, 8 years in case of 4-year Diploma course etc.

## **11. FEE CONCESSION AND SCHOLARSHIP SCHEMES**

Various fee concession and scholarship schemes are available to make Technical Education accessible to poor and meritorious students.

### **11.1 Full Fee Concession to SC candidates**

Full fee concession is given to the candidates belonging to scheduled caste category, whose parents' annual income is less than Rs. 2.50 lakh.

### **11.2 Tuition Fee Waiver (TFW) Scheme**

Five percent of the seats extra / additional in each of the institutes have been earmarked as seats under "Fee Waiver Scheme" in which total tuition fee (as mentioned in Fee Structure) will be waived off. The eligibility criteria for seeking admission under his category are:

- Pass in qualifying Examination.
- The parental annual income should not be more than Rs. 8 lacs
- The Waiver is limited to the Tuition Fee as approved by the State Level Fee Committee for Self-Financing Institutions and by the Government for the Government/ Government aided Institutions. All other Fees except Tuition Fee shall have to be paid by the beneficiary.
- These seats shall be filled only through online counselling as outlined in the prospectus.

### 11.3 Chief Minister Scholarship Scheme:

- This Scholarship Scheme is applicable only in the Government Institutions offering diploma courses.
- This scheme is available to students belonging to all categories. There is no limit of annual income.
- Under this scholarship scheme, tuition fee waiver is given to the students on the basis of %age of marks secured in the qualifying examination as under:

Stream	Marks in 10 <sup>th</sup> /10+2 /ITI	Scholarship % (Concession in Tuition Fee)
Diploma in Engineering, Diploma in Engineering (Lateral Entry to Diploma Engineering), Diploma in Architecture, Diploma in MOP, Diploma in Pharmacy	60 % & above but less than 70%	70%
	70% & above but less than 80%	80%
	80% & above but less than 90%	90%
	90% & above	100%

The details of CM Scholarship Scheme for the candidates are available on the Board's website ([www.punjabteched.com](http://www.punjabteched.com) and [www.punjabteched.net](http://www.punjabteched.net)).

### 11.4 Scholarships / Fee Concessions given at Board Level

- Scholarship for meritorious students, whose parents annual income is less than Rs. 2 lacs
- Full Fee concession of meritorious students, whose parents annual income is less than Rs. 1.5 lacs.
- Scholarship under discretionary quota of chairman for orphans, war widows and their wards, physically handicapped, having lost only bread winner of family.

## 12. OTHER IMPORTANT NOTE: -

### 12.1 Sikh minority quota

As per Notification of Govt. of Punjab for session 2025-26, seats at Guru Nanak Dev Polytechnic College, Ludhiana and Baba Banda Singh Bahadur Polytechnic College, Fatehgarh Sahib have been reserved as Sikh Minority Quota. Candidates seeking admission in this quota must have passed the Sikh Religious Examination conducted by SGPC.

Contact following institutes for more details: -

1. Baba Banda Singh Bahadur Polytechnic College, Fatehgarh Sahib.
2. Guru Nanak Dev Polytechnic College, Ludhiana

### 12.2 Seats under Management quota:

One-third of the total seats available in the un-aided institutes have been marked as "Seats under management quota". The admission for the same shall be made at the level of the institute through online counselling. The candidate desirous of seeking admission under management quota shall also register on the online counseling portal for the purpose of allocation of the seat.

At the closure of second round of Online counselling, the vacant seats, if any, shall be filled at level of the institutes in the third round of counselling.

### 12.3 ANTI-RAGGING

Anti-ragging policy as per AICTE F. No.37-3/Legal/AICTE/2009 Notification for prohibition of ragging in technical institutions imparting technical education will be followed.

## 13. FEE STRUCTURE FOR E-COUNSELING SESSION 2026-27:-

### 13.1 Registration Fees for participating in E-counselling to be submitted through Online Mode at the time Of New Registration

Stream Name	Registration for participating in Online Counseling Fees
<ul style="list-style-type: none"> <li>Diploma level Engineering / Technology courses and Diploma courses in Architecture</li> </ul>	Rs. 550/- for all categories
<ul style="list-style-type: none"> <li>Diploma course in Modern Office Practice</li> <li>Diploma course in Pharmacy</li> <li>Lateral Entry to Diploma Engineering &amp; Technology Courses</li> <li>Diploma Engineering &amp; Technology Courses for Working Professionals</li> </ul>	Rs. 1250 for all categories (except SC/ST)  Rs. 1000/- for all SC/ST category

### 13.2 Admission Fees to be collected at the time of Admission

#### Fee for all the institutions in Punjab State and SGGGS College of Pharmacy, Chandigarh

Details	Amount (in Rs.)
<b><u>Board's Charges</u></b>	
1. Registration Charges ( <i>one time</i> )**	500.00
<b><u>Collection on behalf of Institute</u></b>	
2. Tuition Fee ( <i>half yearly</i> )	11,000.00
3. Refundable Security ( <i>one time</i> )	500.00

Details		Amount (in Rs.)
4.	Development Fund ( <i>yearly</i> )	3,650.00
5.	Student Activities fund ( <i>yearly</i> )	2,235.00
6.	Student Activities fund ( <i>One Time</i> )	265.00
<b>Grand Total</b>		<b>18,150.00</b>
<b>Fee Applicable to CCET+, Chandigarh</b>		
For all Categories		<b>6,176.00</b>
<b>Fee Applicable to GPW+, Chandigarh</b>		
For General Category		<b>5,225.00</b>
For SC/ST Category		<b>4,625.00</b>
For Fee Waiver Scheme		<b>4025.00</b>
<b>Fees applicable to CTR, Ludhiana</b>		
For all Categories		<b>11,500.00</b>
<b>Fees applicable to CIHT, Jalandhar</b>		
For all Categories		<b>9,950.00</b>

**For SC / ST Category (where family annual income is less than Rs. 2.5 lakh)**

The students of SC/ST category of Punjab shall pay only Rs 1133/- at the time of admission, subject to the condition that family annual income is less than Rs. 2.5 lakh.

Refundable Security	Rs. 500
Registration Charges	Rs. 500
Refundable Security of Student activities related fund	Rs. 133

Such students shall not pay any other semester fee at the institute throughout the duration of the course, but are required to pay the examination charges from time to time. In case a candidate not having the proof of the income shall pay the fee as per other categories.

**Student activities related fund**

a) Student Fund	665/- PA
b) Annual/culture fund	67/- PA
c) Audio Visual	67/- PA
d) Common Room/Club	67/- PA
e) Library fund	133/- PA
f) Magazine charges	33/- PA
g) NCC/NSS	33/- PA
h) Cycle/scooter charges	133/- PA
i) Medical fund	67/- PA
j) Drawing Board	133/- PA
k) General maintenance	667/- PA
l) Recreation	68/- PA
m) Student chapter	35/- PA
n) Stationery Charges	67/- PA
<b>(I) Total (a to n)</b>	<b>2235/- PA</b>
o) Valedictory fund	66/- One time
p) Identity card	66/- One time
q) Refundable security	133/- One time
<b>(II) Total (o to q)</b>	<b>265/- One time</b>
<b>(III) Grand Total</b>	<b>2500/-</b>

**Note: CHANGES, IF ANY, IN THE FEE STRUCTURE SHALL BE NOTIFIED AT THE TIME OF ADMISSION.**

**\*\* For three years only. Students who do not complete the course within three years, will have to renew registration for further period of three years after paying renewal registration charges of Rs. 500/-**

**+ For details kindly refer to U.T. Prospectus.**

# Forms & Certificates

## FORM NO. 1

### UNDERTAKING BY CANDIDATE FOR MEDICAL FITNESS

I certify that I have no such physical handicap/disability which would hinder the pursuit of studies in the courses in which I am seeking admission. If at later stage it is found that I have a physical handicap/disability which would hinder the pursuit of studies in the courses in which I am seeking admission then my admission will be liable to be cancelled. I will produce medical fitness certificate from a Registered Medical Practitioner before my joining the Institution.

Date: \_\_\_\_\_ Counter signed by Father/Guardian \_\_\_\_\_ Signature of the Candidate \_\_\_\_\_

## FORM NO. 2

### PUNJAB RESIDENCE / DOMICILE CERTIFICATE

(To be issued by the competent authority in accordance with the instructions issued by the Department of Personnel and Administrative Reforms Government of Punjab vide letter No. 1/3/95, 3PP II/9619 dated 6.6.96 and I.D. No. 1/2/96-3PP/2/8976, dated 07.07.1998 and No. 1/3/95, 3PP-2/80 dated 1.1.99.)

### FORM NO. 2 (A)

#### CERTIFICATE TO BE ISSUED BY THE PRINCIPAL/HEAD MASTER OF THE GOVERNMENT / RECOGNISED SCHOOL/COLLEGE CONCERNED IN CASE OF CATEGORY (b) (i)

It is certified that Miss/Mr. \_\_\_\_\_ D/o, S/o Sh. \_\_\_\_\_ has been a student of this School for a period of \_\_\_\_\_ Years, from \_\_\_\_\_ to \_\_\_\_\_ He/She left the School on \_\_\_\_\_

Memo No. \_\_\_\_\_  
Dated \_\_\_\_\_

Signature of Principal/Head Master  
of the School/College (with seal)

### FORM NO. 2 (B)

#### CERTIFICATE TO BE ISSUED BY HEAD OF DEPARTMENT IN CASE OF CATEGORY (b) (ii) (a)

Certified that Mrs/Mr. \_\_\_\_\_ S/o/W/o Sh. \_\_\_\_\_ Father/mother of Miss/Mr. \_\_\_\_\_ (name of the Candidate) is an employee of the \_\_\_\_\_ (name of Office) of Punjab Government. He/She is working as \_\_\_\_\_ and is posted at \_\_\_\_\_. He/She has more than three years service at his/her credit.

Memo No. \_\_\_\_\_  
Dated \_\_\_\_\_  
Place: \_\_\_\_\_

Head of Deptt. (with seal)

OR

Certified that Mrs/Mr. \_\_\_\_\_ S/o/W/o Sh. \_\_\_\_\_ father/mother of Miss/Mr. \_\_\_\_\_ (name of the candidate) is an employee of the \_\_\_\_\_ of Punjab Government. He/She is working as \_\_\_\_\_ On deputation with the \_\_\_\_\_ and is posted at \_\_\_\_\_. He/She has more than three years service at his/her credit.

Memo No. \_\_\_\_\_  
Dated \_\_\_\_\_  
Place: \_\_\_\_\_

Head of Deptt. (with seal)

**FORM NO. 2 (C)**

**CERTIFICATE TO BE ISSUED BY THE RESPECTIVE HEAD OF DEPARTMENT  
IN CASE OF CATEGORY (b) (ii) (b)**

Certified that Mrs/Mr. \_\_\_\_\_ S/o/W/o Sh. \_\_\_\_\_ father/mother of Miss/Mr. \_\_\_\_\_ is an employee of the \_\_\_\_\_ Government of India and he/she is working as \_\_\_\_\_. He/She has been Posted at Chandigarh/Punjab in connection with the affairs of Punjab Government for the past three years.

Memo No.  
Dated :  
Place:

Head of Deptt. (with seal)

**FORM NO. 2 (D)**

**CERTIFICATE TO BE ISSUED BY THE RESPECTIVE HEAD OF DEPARTMENT  
IN CASE OF CATEGORY (b) (ii) (c)**

Certified that Mrs/Mr. \_\_\_\_\_ S/o/W/o Sh. \_\_\_\_\_ father/mother of Miss/Mr. \_\_\_\_\_ is an employee of the \_\_\_\_\_ (institution/undertaking) of the Government of Punjab and is working as \_\_\_\_\_. He/She has been Posted at Chandigarh/Punjab in connection with the affairs of Punjab Government for the past three years.

Memo No.  
Dated :  
Place:

Head of Deptt. (with seal)

**FORM NO. 2 (E)**

**CERTIFICATE TO BE ISSUED BY THE RESPECTIVE HEAD OF DEPARTMENT  
IN CASE OF CATEGORY (b) (ii) (d)**

Certified that Mrs/Mr. \_\_\_\_\_ S/o/W/o Sh. \_\_\_\_\_ father/mother of Miss/Mr. \_\_\_\_\_ is an employee of the \_\_\_\_\_ (name of the autonomous bodies/company) in which the Punjab Government has 20% or more share. He/she is working as \_\_\_\_\_ and is posted at \_\_\_\_\_. It is also certified that he/she has three years service in the above said autonomous body/company.

Memo No.  
Dated :

Head of Deptt. (with seal)

**FORM NO. 2 (F)****RESIDENCE CERTIFICATE TO BE ISSUED BY THE DC, ADV (R), ADC(D), SDM, ASSTT.  
COMMISSIONER GENERAL, D.O.R.G, TEHSILDAR, COMMISSIONERS OF MUNICIPAL  
CORPORATIONS OF AMRITSAR, JALANDHAR AND LUDHIANA IN CASE OF CATEGORIES (iv)**

Certified that Mrs/Mr. (name of person) \_\_\_\_\_ S/o/W/o Sh. \_\_\_\_\_  
father/mother/guardian of Miss/Mr. \_\_\_\_\_ (name of the Child/Ward with full address) has  
settled\* in Punjab or has resided\* in Punjab for a period of 5 years from \_\_\_\_\_ to \_\_\_\_\_.  
He/She is working as \_\_\_\_\_ (name of profession/designation/job).

Memo No.

Dated:

\* Strike out whichever is not applicable

Signature of DC, ADC(R), ADC(D), SDM  
Asstt. Commissioner General, DORG, DRO,  
EM, Tehsildar, Commissioners of Municipal  
Corporations of Asr., Jal. And Ldh.

**FORM NO. 2 (G)****RESIDENCE CERTIFICATE TO BE ISSUED BY THE DC ADV (R), ADC(D), SDM, ASSTT.  
COMMISSIONER GENERAL, D.O.R.G, DRO, EM, TEHSILDAR, COMMISSIONERS OF MUNICIPAL  
CORPORATIONS OF AMRITSAR, JALANDHAR AND LUDHIANA IN CASE OF CATEGORIES (v)**

Certified that Mrs/Mr. (name of person) \_\_\_\_\_ S/o/W/o Sh. \_\_\_\_\_  
father/mother/guardian of Miss/Mr. \_\_\_\_\_ (name of the Child/Ward with full address) hold  
immovable property at (place & district) \_\_\_\_\_ in the State of Punjab for the past \_\_\_\_\_  
Years.

Memo No.

Dated :

Signature of DC, ADC(R), ADC(D), SDM  
Asstt. Commissioner General, DORG, DRO,  
EM, Tehsildar, Commissioners of Municipal  
Corporations of Asr., Jal. And Ldh.

**FORM NO. 2 (H)****RESIDENCE CERTIFICATE TO BE ISSUED BY THE DC ADC (R), ADC(D), SDM, ASSTT.  
COMMISSIONER GENERAL, D.O.R.G, DRO, EM, TEHSILDAR, COMMISSIONERS OF MUNICIPAL  
CORPORATIONS OF AMRITSAR, JALANDHAR AND LUDHIANA IN CASE OF CATEGORIES (vi)**

Certified that Miss/Mr. \_\_\_\_\_ S/o/D/o Sh. \_\_\_\_\_ resident of \_\_\_\_\_ was born  
in Punjab as per Birth Certificate.

Memo No.

Dated :

Signature of DC, ADC(R), ADC(D), SDM  
Asstt. Commissioner General, DORG, DRO,  
EM, Tehsildar, Commissioners of Municipal  
Corporations of Asr., Jal. And Ldh.

**FORM NO. 3**

**CERTIFICATE TO BE FURNISHED BY CHILDREN/WIDOWS OF PARA-MILITARY FORCES PERSONNEL,  
PUNJAB POLICE, PAP, AND PUNJAB HOME GUARDS KILLED OR DISABLED  
IN ACTION TO THE EXTENT OF 50% OR MORE AND CHILDREN OF SERVING PARA-MILITARY FORCES PERSONNEL/EX-PARA-MILITARY FORCES PERSONNEL**

Certified that Mr/Ms. \_\_\_\_\_ son/daughter of Shri \_\_\_\_\_ father/mother /husband of Mr/Ms. \_\_\_\_\_ (Name of candidate) is/ was serving in Punjab Police/PAP/Punjab Home Guards/Para-Military Forces as \_\_\_\_\_ (Give Rank/ Designation) in \_\_\_\_\_ (give name of Unit/Department), and he was killed / disabled to the extent of 50% or more in a action which took place at \_\_\_\_\_ on \_\_\_\_\_.

(OR)

Certified that Mr/Ms \_\_\_\_\_ son/daughter of Shri \_\_\_\_\_ father/mother/ of Mr/Ms \_\_\_\_\_ (Name of candidate) is/was serving in Para Military Forces as \_\_\_\_\_ (Give Rank/Designation) in \_\_\_\_\_ (give name of Unit)

(OR)

Certified that Mr/Ms \_\_\_\_\_ son/daughter of Shri \_\_\_\_\_ father/mother/ of Mr/Ms \_\_\_\_\_ (Name of candidate) is/was serving in Punjab Police as \_\_\_\_\_ (give Rank/Designation) and was decorated with gallantry medal on \_\_\_\_\_.

Memo No.

Date : (Official Seal)

Signature of the Deputy Commissioner/  
any other Competent Authority.

\* Strike out the portion which is not applicable.

**FORM NO. 4****CERTIFICATE OF SCHEDULED CASTE/TRIBE**

Certified that Mr./Ms. \_\_\_\_\_ S/o / D/o of Sh. \_\_\_\_\_ resident of \_\_\_\_\_ Distt. \_\_\_\_\_ belongs to \_\_\_\_\_ caste/tribe which has been recognised as Scheduled Caste/ Tribe according to the notification of the Punjab Government.

Mr./Ms. \_\_\_\_\_ and/or his/her family ordinarily reside(s) in village/Town \_\_\_\_\_ of District/Division \_\_\_\_\_ of the State of Punjab.

Memo No.

Date : (Official Seal)

Signature of the D.M./S.D.M./DC/ADC/  
Executive Magistrate of the District/Tehsil  
concerned/MLA of the concerned  
constituency/Revenue Officer not below  
the rank of the Tehsildar

Following certificates will also be accepted by the Board –

- The SC/ST certificate issued by the Head of the Institutions, where the candidate has studied if such proof is available in the school records.

- The SC/ST certificate issued by the Head of the Deptt., (in the proforma give below) where the person employed in Government of India or any other State Government is to be treated at par with the employees of the Government of Punjab in the matters of issue of Scheduled Caste Certificate existing on their service record.

" Certified that Shri \_\_\_\_\_ S/o Sh. \_\_\_\_\_ father/mother of Miss/Mr. \_\_\_\_\_ is resident of \_\_\_\_\_ Distt. \_\_\_\_\_ and is an employee \_\_\_\_\_ of (State Govt. Institutions/Undertakings) the Government of Punjab and is working as \_\_\_\_\_. He is posted at Chandigarh/Punjab in connection with the Affairs of the Punjab Government for a period of past three years and belongs to \_\_\_\_\_ caste/tribe which has been recognised as Scheduled Caste/Tribe according to the notification of Punjab Govt."

#### FORM NO. 5

##### CERTIFICATE OF BACKWARD AREA OF PUNJAB

Certified that Mr./Ms. \_\_\_\_\_ is a permanent resident of village /Town \_\_\_\_\_ Tehsil \_\_\_\_\_ Distt. \_\_\_\_\_ which lies in the Backward Area of Punjab as per notification issued from time to time by Punjab Government

Memo No.

Date :

(Official Seal)

Signature of the D.M./S.D.M. of  
the District/Tehsil concerned

#### FORM NO. 6

##### CERTIFICATE OF BORDER AREA OF PUNJAB

Certified that Mr./Ms. \_\_\_\_\_ Son/Daughter of Sh. \_\_\_\_\_ is a resident of village \_\_\_\_\_ Tehsil \_\_\_\_\_ Distt. \_\_\_\_\_ which has been declared as Border Area according to notification of Punjab Government.

Memo No.

Date :

(Official Seal)

Signature of the D.M./S.D.O.(C) of  
the District/Tehsil concerned

#### FORM NO. 7

##### FORM OF CERTIFICATE TO BE PRODUCED BY A CANDIDATE BELONGING TO A BACKWARD CLASS IN SUPPORT OF HIS CLAIM FORM OF CERTIFICATE OF BACKWARD CLASS

- This is Certified that Mr./Ms. \_\_\_\_\_ S/D of Sh. \_\_\_\_\_ village /town \_\_\_\_\_ in district/Division \_\_\_\_\_ of the State of Punjab belongs to the \_\_\_\_\_ caste which is recognised as a Backward Class in terms of Punjab Government Letter No. \_\_\_\_\_ Dated \_\_\_\_\_.
- This is also certified that he/she does not belongs to any category of persons/sections mentioned in column 3 of the schedule to Punjab Government, Department of Welfare letter No. 1/41/93-RCI/459 dated 17.01.1994.
- Mr./Ms. \_\_\_\_\_ and/or his/her family ordinarily reside(s) in village/Town \_\_\_\_\_ of District/Division \_\_\_\_\_ of the State of Punjab.

Memo No.  
State :  
Date :

Signature \_\_\_\_\_  
Designation \_\_\_\_\_  
(with seal of Deptt.)

Verified and attested  
S.D.O.(C)/Executive Magistrate/Tehsildar/  
Naib Tehsildar/B.D.O. District Revenue  
Officer/MLA of the concerned constituency

Deponent  
Father/Guardian

*The certificate must not be dated one year before the first day of counselling for admission. A certificate issued more than one year before the counselling date shall not be valid. Column (ii) of this certificate must be filled both in figures and words.*

### FORM NO. 8-A

#### CERTIFICATE FOR WARDS OF FREEDOM FIGHTERS

Certified that Mr./Ms. \_\_\_\_\_ (Name of the candidate) Son/ Daughter/ Wife of Sh. \_\_\_\_\_ is a Son/Daughter or Son's/Daughter's Son/Daughter of Sh. \_\_\_\_\_ who is a Tamra Patra Holder and drawing pension from \_\_\_\_\_ treasury in Punjab and his/her P.P.O. is \_\_\_\_\_.

Memo No.  
Place :  
Date :

(Official seal)

Signature of District Magistrate/ADC/  
GA to DC

### FORM NO. 8-B

#### CERTIFICATE TO BE FURNISHED BY CHILDREN/GRAND CHILDREN OF POLITICAL SUFFERERS

Certified that Sh./Ms. \_\_\_\_\_ who is father/grandfather/mother/ grandmother of Mr./Ms \_\_\_\_\_ (Name of the candidate) and of village town \_\_\_\_\_ P.O. \_\_\_\_\_ Tehsil \_\_\_\_\_ District \_\_\_\_\_ is a bonafide resident of Punjab and has been declared political sufferer by the Punjab Government and in recognition thereof he has been issued Identity Card No. \_\_\_\_\_.

Memo No.  
Place :  
Date :

(Official seal)

Signature of concerned Deputy  
Commissioner ADC/GA to DC

### FORM NO. 9

#### CERTIFICATE TO BE FURNISHED BY CHILDREN/WIDOWS OF DEFENCE PERSONNEL KILLED OR DISABLED TO THE EXTENT OF 50% OR MORE IN ACTION, WARDS OF GALLANTRY AWARDEES AND CHILDREN OF SERVING DEFENCE PERSONNEL/EX- SERVICEMEN.

Certified that Mr/Ms. \_\_\_\_\_ son/daughter of Shri \_\_\_\_\_ father/mother /husband of Mr/Ms. \_\_\_\_\_ (Name of candidate) is/ was serving in Defence Forces as \_\_\_\_\_ (Give Rank/ Designation) in \_\_\_\_\_ (give name of Unit/Department), and he was killed / disabled to the extent of 50% or more in action which took place at \_\_\_\_\_ on \_\_\_\_\_.  
(OR)

Certified that Mr/Ms \_\_\_\_\_ son/daughter of Shri \_\_\_\_\_ father/mother of Mr/Ms \_\_\_\_\_ (Name of candidate) is/was serving in Defence Forces as \_\_\_\_\_ (Give Rank/Designation) in \_\_\_\_\_ (give name of Unit)  
He has been decorated with gallantry medal on \_\_\_\_\_.

Memo No. \_\_\_\_\_

(Office Seal)

Signature of the Commanding Officer/

Date :

Deputy Director Distt. Sainik Welfare

\* Strike out the portion which is not applicable.

### FORM 9-A

#### (Dependent Certificate for the purpose of admission only)

This is certified that No. \_\_\_\_\_ Rank \_\_\_\_\_ Name \_\_\_\_\_ is a resident of \_\_\_\_\_ village/town \_\_\_\_\_ Tehsil \_\_\_\_\_ District \_\_\_\_\_ and has served in the Indian Armed Forces from \_\_\_\_\_ to \_\_\_\_\_ and has been released/retired vide order No. \_\_\_\_\_ dated \_\_\_\_\_ or discharge certificate issued by \_\_\_\_\_ is an Ex-servicemen. Mr./Miss/Smt. \_\_\_\_\_ wife/son/daughter of \_\_\_\_\_ is residing with him and is wholly dependent upon him.

2. This certificate has been issued for admission purpose only to Mr/ Miss/Smt \_\_\_\_\_ to apply for (name of the class/course) \_\_\_\_\_ in (name of the educational Institution) \_\_\_\_\_.  
(Strikeout which is not applicable)

Memo No. \_\_\_\_\_

Place \_\_\_\_\_

Date \_\_\_\_\_

Deputy Director Sainik Welfare.

### FORM NO. 10

**CERTIFICATE TO BE FURNISHED BY THE CANDIDATES BELONGING TO CATEGORY NOVEMBER 1984 RIOT AFFECTED DISPLACED PERSONS, CHILDREN OF ARMY DESERTERS KILLED/100% PHYSICALLY DISABLED, THE CHILDREN OF THE FAMILIES OF PERSONS KILLED AS A RESULT OF TERRORIST VIOLENCE OR BY SECURITY FORCES ACTING IN AID OF CIVIL POWER AND THE CHILDREN OF INNOCENT CIVILIANS WHO HAVE SUSTAINED 100% DISABILITY IN TERRORIST VIOLENCE OR DURING OPERATION BY SECURITY FORCES ACTING IN AID OF CIVIL POWER.**

Certified that Mr/Ms \_\_\_\_\_ son/daughter of Shri \_\_\_\_\_ father/mother of \_\_\_\_\_ Mr/Ms. \_\_\_\_\_ (Name of candidate) was an innocent civilian killed /100% disabled as a result of terrorist violence/was innocent civilian killed /100% disabled by security forces in an operation against terrorists which took place at \_\_\_\_\_ on \_\_\_\_\_.  
(OR)

Certified that Mr/Ms \_\_\_\_\_ son/daughter of Shri \_\_\_\_\_ father/mother of \_\_\_\_\_ Mr/Ms \_\_\_\_\_ (Name of candidate) belongs to the category of November, 1984 riot affected displaced persons / Army deserters killed/100% physically disabled.

Memo No

Date: \_\_\_\_\_ (Official seal)

Signature of Deputy Commissioner

\* Strike out the portion which is not applicable.

**FORM NO. 11**  
**FOR EDUCATION IN RURAL SCHOOL**  
**(For Guru Nanak Dev Polytechnic, Ludhiana and**  
**Baba Banda Singh Bahadur Poly College, Fatehgarh Sahib)**

*Overall 70% seats in all the categories are reserved for candidates hailing from Rural area.*

Name of the Candidate : \_\_\_\_\_  
Father's Name : \_\_\_\_\_  
Date of Birth : \_\_\_\_\_

Exam. Passed	Name of the Instt.	Sr.No.in Admn. Register	Date of Admn.	Date of Withdraw	Duration in years	Sign of Head Master Principal
Primary						
Middle						
Matric						

Total Education in Rural Schools \_\_\_\_\_ years.

Memo No.

Date :

Signature of the Candidate

Note : 1. A Rural means a candidate whose parents are :-

- a) Permanent Resident of Rural Area
  - b) Who has under gone minimum of three years of Rural Education and has passed one board examination from a Rural School. However this clause is not applicable to the wards of serving defence personal and ex-servicemen.
  - c) The candidates must attach the above Performa with admission application form.
2. Overall 50% of seats in all the categories shall be offered to (reserved for Sikh Minority Quota). The candidates claiming Sikh Minority Quota are required to pass the test conducted by S.G.P.C. Amritsar.

**FORM NO. 12**

**RESIDENCE CERTIFICATE TO BE ISSUED BY THE DC,ADC(D), SDM,  
ASSTT. COMMISSIONER GENERAL, D.O.R.G., TEHSILDAR**

Certified that Mrs./Mr. (Name of person) \_\_\_\_\_ M/o / F/o Miss./Mr. (Name of Child) \_\_\_\_\_ is a permanent resident of Vill. \_\_\_\_\_ PO \_\_\_\_\_ Tehsil \_\_\_\_\_ Distt. \_\_\_\_\_ State of Haryana/Himachal Pradesh/J&K and is residing in the state for the last three years.

Memo No.

Signature of DC, ADC(R), ADC(D), SDM  
Asstt. Commissioner General, DORG,  
Tehsildar with office seal