



**INS T R U C T I O N S**  
(Change/Correction in D.O.B)

1. Any alteration in the date already recorded in the Board Office is considered as a change in Date of Birth.
2. The prescribed fee, i.e. Rs. 200/ - (per certificate) for Change/Correction + R s. 50/ - for the form downloaded from the internet, should be remitted in cash at the Board counter or through **Bank Draft drawn in favour of the Secretary, Punjab State Board of Technical Education & Ind. Trg.**, payable at Chandigarh. Part payment of fee is not acceptable.
3. The application should be forwarded to this Office through the Head of Institution where the applicant is studying or last studied
4. *Duplicate Certificate(s) with changed/corrected date will be issued on payment of the prescribed fee and on return of the original certificates.*