



THE PUNJAB STATE BOARD OF TECHNICAL EDUCATION AND INDUSTRIAL TRAINING

PLOT NO. 1-A, SEC. 36-A, CHANDIGARH PH. : 0172-2615385, 2622584-85 FAX : 2660734

Application form for Re-evaluation of Answer Book(s)

1. Name of the applicant (in Block Letters) _____
2. Father's Name _____
3. Name of SCVT Examination _____
4. Roll/Registration No. _____
5. Year and Session _____
6. Result: **Fail** or **Pass** or **Reappear** _____
7. Date of declaration of Result _____.

8. Subject/subjects and paper/papers in which re-evaluation of answer-book/s is desired and marks obtained :

Subject	Paper /option/Module	Marks obtained

9. Specimen handwriting of the applicant _____

10. Value of Bank Draft _____ Dated _____
Bank Draft /Receipt No. _____ i i) Name of Bank _____

11. Declaration: I solemnly declare that:

(i) I have carefully read rules/instructions supplied with this application form and undertake to abide by them.

(ii) The result of re-evaluation shall be binding upon me.

(iii) Address for Correspondence:

Pin Code

Mobile No.

Dated :

Signature of applicant

Note: (I) Downloaded form should be accompanied by a fee of Rs.50/- (in addition to the application fee) in the form of cash or DD. (ii) Before filling in the form for re-evaluation of answer -books, please read the instructions.

IMPORTANT INSTRUCTIONS FOR THE APPLICANT
(Read carefully the following instructions before filling up the Re-evaluation Form)

Re-evaluation of answer books shall be permissible in the examinations of trades affiliated to SCVT only.

Re-evaluation is not permissible in case of following:

- Practical/Oral examinations in different subject/s or paper/s, sessional marks, internal assessment, project report, OMR sheets
- For candidates connected with NCVT norms.

If a candidate feels dissatisfied with the evaluation of his/her answer scripts, he/she may apply for re-evaluation of the same to the Controller of Examinations (ITI), on the prescribed application form downloaded from website (www.punjabteched.com) of the board.

Application form accompanied by requisite fee as follow :

_ **Form Charges** : Rs.50/-

_ **Application Fee** : Rs. 600/- (per answer script)

along with the *Original Marks Sheet* should be submitted either by hand in Board Office on any working day or mailed through registered post with a bank draft of the fee in full favouring the *Secretary, Punjab State Board of Technical Education and Industrial Training Chandigarh payable on any scheduled Bank at Chandigarh* and in both cases, the applications must reach this Office within **30 days** from the date of declaration of result of the examination on Board's Website.

Only one application form should be used for one or more answer scripts of the same class/examination. Separate application forms should be used for different exams/classes.

All entries in the re-evaluation applications should be complete and correct; the office will not be responsible for the delay/rejection due to deficiency in the form on the part of the candidate. No change in the entries once made by the candidate in the form shall be allowed after it is deposited with the office.

Applicant must attach the original marks sheet/certificate with re-evaluation form and must retain with him/her an attested copy of the same for his/her record.

In case the candidate requests for return of the detailed marks card/certificate to apply for admission elsewhere, the detailed marks card/certificate will be returned to the candidate after getting an undertaking that his/her result for re-evaluation will be declared only when he/she returns the original detailed marks card/certificate and in case he/she fails to deposit these certificates back in the office within 10 days, his/her re-evaluation result shall be cancelled.

Incomplete application form will not be entertained.

Fee once paid shall not be refunded under any circumstances.

If the result of the examination of a particular candidate has been kept under the category of "Later On" and could not be declared by the Board, though he/she had completed all the formalities within the prescribed period, he/she may be permitted to apply for re-evaluation within 10 days after the date of declaration of his/her result.

NOTE : (Candidates having failed or placed under re-appear category in an examination and intending to apply for re-evaluation of their answer script/s are advised to submit permission-cum-admission form for the subsequent examination simultaneously to obviate the risk of losing a chance pending declaration of unfavorable re-evaluation result).

No request for re-evaluation from those candidates whose results are declared late due to omission or negligence on the part of the candidate such as non-payment of fee, non-submission of documents required for the confirmation of eligibility or for non-fulfillment of similar other requirements shall be entertained.

The marks allotted by the original examiner on the answer script, intended for re-evaluation, shall be torn off/ kept hidden. Thereafter, the answer scripts shall be coded. The re-evaluator/s will allot marks, question-wise on the title cover as well as inside the answer book.

If the award of second examiner (re-evaluator) is more than the award of the first examiner subject to a limit of 20% of the maximum marks prescribed for the paper, the same shall be taken as the marks obtained on revaluation. In case the award of second examiner (re-evaluator) exceeds the above limit of 20%, the answer books shall be referred to a third examiner and the average of the two closest award shall be taken into account. If the three awards are uniformly spread, then the middle award shall be taken into account.

The result of revaluation will be communicated to the candidate soon after it is declared. No Interim communication to this effect will be entertained. The candidate is, however, advised to plan his/her future program in accordance with his/her original result already communicated by this office till it is actually superseded by the result of re-evaluation.

Notwithstanding anything contained above, in case a candidate who having failed or placed under re-appear category applies for re-evaluation of his/her answer script/s, but the result of re-evaluation is not declared before the commencement of the subsequent examination in the concerned paper/s and subject/s, as the case may be, the candidate shall be required to appear in the subsequent examination. He/she will, however, send a separate intimation to the Controller of Examinations that he/she was appearing in the subsequent examination pending declaration of the result of the re-evaluation. In such a case the candidate shall be given the benefit of the better of the results of the re-evaluation and the subsequent examination.

Revaluation implies re-checking the whole exam, which may result in decrease of the overall score and it is not limited to arithmetic errors in the calculation of the total score or evaluation of unmarked answers.