

Requirements for Verification of Documents for WES, ICES, IQAS-

1. Letter addressed to Secretary, PSBTE & IT, Chandigarh for applying Verification (must mention your phone No. in letter.
2. Academic Record Request Form
3. WES, IQAS, ICES, CES Reference Number.
4. Photocopies of 1 to 6 semester DMCs, Diploma, Transcript certificate, 10th DOB certificate in Black & White. Please give the Clear Copies.
(In case where no transcript certificate issued earlier (only upto session Dec 2004) ,Rs. 100/- extra will be charged in lieu of issuance of Manual Transcript).
5. Name of student must be same as shown in his/her academic records. Changed name will not be accepted.
6. Attach receipt of requisite Fees deposited in Bank.

Fees of Verification	Rs. 2000/- (including postal charges).	Rs. 2100/- including postal charges. (For the students upto Dec-2004 where no transcript certificate issued earlier)
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Requirements for Verification other than WES, ICES, IQAS, CES Verification

1. Letter addressed to Secretary, PSBTE & IT, Chandigarh for applying Verification with complete address of foreign university or institution (must mention your phone No. in letter)
2. Photocopies of 1 to 6 DMCs, Diploma, Transcript certificate, 10th certificate in Black & White. Please give the Clear Copies.
(In case where no transcript certificate issued earlier (only upto session Dec 2004), Rs. 100/- extra will be charged in lieu of issuance of Manual Transcript).
3. Name of student must be same as shown in his/her academic records. Changed name will not be accepted.
4. Attach receipt of requisite Fees deposited in Bank.

Fees of Verification	Rs. 2000/- (including postal charges).	Rs. 2100/- including postal charges. (For the students upto Dec-2004 batch where no transcript certificate issued earlier)
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Requirements for Verification for Departmental/HRD Verification

Letter from concerned department alongwith the copy of certificates of the applicant (i.e Diploma, transcript and DMCs) .

Fees of Verification	For Govt. Departments: No Fees	For Private Agencies/Institutions/Others = Rs. 500/- per verification
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Important Note:

Procedure How to Apply the Online Verification Cases.

1. Student will upload All above stated required documents alongwith copy of deposit fee in the PDF format and send the case to the Boards's website only at onlineservices.psbte@gmail.com
2. Student will deposit the fees in Axis Bank, Account No.914010047177636, Branch-Sector-36 A, Chandigarh. IFSC Code-UTIB0003641. Student must mention his/her name and WES reference number/ Registration No. in the fees receipt.
3. Subject of the Mail send by the student should only be "VERIFICATION OF DIPLOMA COURSES"
4. Incomplete cases or without fees/less fees will not be entertained.