

Requirements for Verification of Documents for WES, ICES, IQAS, ICAS, CES.

1. Letter addressed to Secretary, PSBTE & IT, Chandigarh for applying Verification (must mention your phone No. in letter).
2. Academic Record Request Form.
3. WES, IQAS, ICES, CES, ICAS Reference Number.
4. Photocopies of 1 to 6 semester DMCs, Diploma, Transcript certificate, 10th DOB certificate. Please submit the Clear Copies.
(In case where no transcript certificate issued earlier (only upto session Dec 2004), Rs. 500/- extra will be charged in lieu of issuance of Manual Transcript).
5. Name of student must be same as shown in his/her academic records. Changed name will not be accepted.
6. Attach receipt of requisite Fees deposited in Bank.

Fees for Document Verification	Rs. 2000/- (including processing charges).	Rs. 2500/- including processing charges. (For the students upto Dec-2004 where no Transcript Certificate issued earlier)
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Requirements for Verification other than WES, ICES, IQAS, CES, ICAS Verification

1. Letter addressed to Secretary, PSBTE & IT, Chandigarh for applying Verification with complete address of foreign University or Institution (must mention your phone No. in letter)
2. Photocopies of 1 to 6 DMCs, Diploma, Transcript certificate, 10th certificate in Black & White. Please give the Clear Copies.
(In case where no transcript certificate issued earlier (only upto session Dec 2004), Rs. 500/- extra will be charged in lieu of issuance of Manual Transcript).
3. Name of student must be same as shown in his/her academic records. Changed name will not be accepted.
4. Attach receipt of requisite Fees deposited in Bank.

Fees for Document Verification	Rs. 2000/- (including processing charges).	Rs. 2500/- including processing charges. (For the students upto Dec-2004 batch where no Transcript Certificate issued earlier)
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Requirements for Verification for Departmental/HRD Verification

Letter from concerned department/office alongwith the copy of certificates of the applicant (i.e. Diploma, Transcript and DMCs).

Fees of Verification	For Govt. Departments: No Fees	For Private Agencies/Institutions/Others = Rs. 500/- per verification
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Important Note:

Procedure How to Apply the Online Verification Cases.

1. Upload scanned copies of all above stated required documents along with the proof of fees deposit in the PDF format and send the case to the Board's email address- onlineservices.psbte@gmail.com
2. Deposit the verification/Processing fees through the link stated below- <https://easypay.axisbank.co.in/easyPay/makePayment?mid=NTI3Njg%3D>
Student must mention his/her name and WES reference number/ Registration No. in the fees receipt.
3. Subject of the Mail send by the student should only be "VERIFICATION OF DIPLOMA COURSES"
4. Incomplete cases or without fees/less fees will not be entertained.