

21519

No.

PRICE : Rs.50/-



**THE PUNJAB STATE BOARD OF TECHNICAL EDUCATION & INDUSTRIAL TRAINING**

**APPLICATION FORM FOR APPLYING FOR RECHECKING OF ANSWER SHEET(S)**

Examination, 200\_\_

**Note**

- All particulars in the form must be filled in by the candidate in his/her own handwriting.
- No addition/alteration shall be allowed after the form has been received in the office of the Board.
- Incomplete form or wrongly filled form is liable to be rejected.
- Refer to instructions overleaf before filling in the form.
- Use Block Capitals only.

To

The Secretary,  
The Punjab State Board of Technical Education  
and Industrial Training, Chandigarh.

Sir,

I, \_\_\_\_\_ (name) son/daughter of Shri \_\_\_\_\_,

Registration No. \_\_\_\_\_, am a student of \_\_\_\_\_ semester/year studying in  
\_\_\_\_\_ (institution) wish to apply for rechecking of the following subjects :-

	<u>Subjects</u>	<u>Marks Obtained</u>
1.	_____	_____
2.	_____	_____
3.	_____	_____
4.	_____	_____
5.	_____	_____

A specimen of my handwriting is as per the sample given below :-

**(use running hand only)**

\_\_\_\_\_

I am attaching a demand draft bearing machine No. \_\_\_\_\_ dated \_\_\_\_\_ of

Rs. \_\_\_\_\_ of \_\_\_\_\_ (bank) drawn in favour of the "Secretary,

The Punjab State Board of Technical Education and Industrial Training" payable at Chandigarh.

Thanking you,

Yours faithfully,

**Signature of the Student**

**TO BE ATTESTED BY THE PRINCIPAL OF THE INSTITUTION**

Certified that the candidate is/was a bonafide student of this institution and is eligible to apply for rechecking of answer sheet(s) are requested by the student above.

**Signature of the Principal**

### INSTRUCTIONS

1. All applications are to be submitted to the Principal of the institution in which the applicant is studying or which he attended last.
2. Rechecking fee @ Rs 50/- for each answer sheet and @ Rs 10/- for each supplementary sheet is to be deposited by way of a Demand Draft on a nationalised bank in favour of "The Secretary. The Punjab State Board of Technical Education and Industrial Training" payable at Chandigarh.
3. The application form for rechecking filled in candidate's own hand must be submitted to the Principal within 20 days of the notification of result by the Board.
4. The application is to be forwarded by the Principal of the institution with a certification that the student is/was a bonafide student of the institution. Under no circumstances would the application of the Principal shall be accepted.
5. Separate application form should be fill for each semester/class. However, only one application form should be submitted for seeking rechecking of various subjects of same/year. For example if a student desires to get the answer sheets of one paper each of first and second semester then he is required of fill in two application forms. On the other hand if he desires to seek rechecking of four subjects of 1st semester then he is required to fill in only one application form.
6. The scope of rechecking of the answer sheet(s) shall be (a) that all the answers and the sub parts of the answers have been assessed by the examiner, (b) that the grand total of the each question their sub parts is correct, (c) that the applicants's hand writing matches with the hand in which the answer sheet(s) have been written, (d) that the best attempts have been counted while totalling the marks obtained.
7. The answer sheet(s) shall not be shown to the applicant.
8. Column for sample handwriting should be copying a few lines from any text book of engineering subject.
9. Rechecking is permissible for the semester/annual examinations except (a) practical examinations conducted in the institutions, (b) sessional marks/internal assessment, (c) viva voce examination, (d) general fitness, education tour marks.

### FOR OFFICE USE ONLY

**Rechecking allowed for :**

	<u>Subjects</u>	<u>Semester/Year</u>
1.	_____	_____
2.	_____	_____
3.	_____	_____
4.	_____	_____
5.	_____	_____

**Rechecking not allowed for :**

	<u>Subjects</u>	<u>Semester/Year</u>
1.	_____	_____
2.	_____	_____
3.	_____	_____
4.	_____	_____
5.	_____	_____

**Reasons for not allowing rechecking :**

\_\_\_\_\_

\_\_\_\_\_

Amount received as rechecking fee Rs. \_\_\_\_\_, Net amount Due Rs. \_\_\_\_\_, Net amount to be realised/refunded Rs. \_\_\_\_\_.

**Registrar**