

MSDE-19/01/2017-CD  
Government of India  
Directorate General of Training  
Ministry of Skill Development & Entrepreneurship (MSDE)  
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Shram Shakti Bhawan, Rafi Marg,  
New Delhi, dated 05<sup>th</sup> July, 2017

To

1. Secretaries/Principal Secretaries of all the State Govts / UT Administrations dealing with Craftsmen/Vocational Training
2. Directors of all States/ UT Administrations dealing with Craftsmen/Vocational Training

**Subject: Revised norms for minimum attendance for All India Trade Test (AITT) under Semester System of Craftsmen Training Scheme - reg**

Sir/Madam,

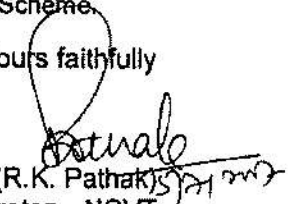
This is to inform that 7<sup>th</sup> meeting of "Sub-committee of NCVT on Norms and Courses" was held on 26<sup>th</sup> May, 2017 in Main Committee Room, 1<sup>st</sup> Floor, 'C' Wing, Shram Shakti Bhawan, Rafi Marg, New Delhi under the Chairmanship of Director General/ Joint Secretary, MSDE. Guidelines regarding fulfilling of minimum attendance criteria under Craftsmen Training Scheme (CTS) under semester pattern of examination was discussed as agenda item no. 8 in the above meeting.

After detailed discussion, the Sub-Committee approved that the trainees will be promoted in next semester only and only if the attendance in previous semester is minimum 80% and hall ticket shall be generated by the portal, only when the trainee has secured minimum 80% attendance. Only for medical emergency cases, concerned ITI Principal is empowered to relax 10% for each semester separately.

Above guidelines supersede the previous norms which were communicated vide letter no. MSDE-19/03(13)/2015-CD dated 7<sup>th</sup> January, 2016. Henceforth, the above guidelines will be applicable for minimum attendance for AITT under semester system of CTS.

Directors of all the States and Union Territories dealing with Craftsmen Training Scheme are requested to issue further necessary instructions to all the ITIs under their jurisdiction to follow the revised norms for minimum attendance under semester system of Craftsmen Training Scheme.

Yours faithfully

  
(R.K. Pathak)

Director of Training/ Member Secretary- NCVT

Copy to:

1. Director, ATI - Chennai / Hyderabad/ Mumbai/ Kolkata/ Kanpur/ Ludhiana, Haldwani / Calicut / Jodhpur / Choudwar, ATI(EPI) Hyderabad & Dehradun, FTI Bangalore & Jamshedpur, NIMI Chennai.
2. Director RDAT Kanpur/ Mumbai / Kolkata / Chennai / Faridabad & Hyderabad, Director-CSTARI, Kolkata.
3. Principal- NVTI, Noida and Principals of all RVTIs

Contd./2-

4. Prof. M. Ranga Rao, National Co-ordinator, Federation of All India Pvt. ITI Association, Chanakya No. 6, Camp Road, Selaiyur, East Tambaram, Chennai - 600073
5. All Directors and TC Section at DGT, HQ
6. Shri Vaibhav Jain, M/s Wipro - for incorporating the guidelines in the portal

**Copy to (for information) :**

1. PPS to Secretary, MSDE
2. PS to JS (AS)

*अमृतपालसिंह*  
05/07/2017  
(Amrit Pal Singh)  
Dy. Director of Training