

No. MSDE- 18011/04/CTS/Jan/2018-TTC  
GOVERNMENT OF INDIA  
MINISTRY OF SKILL DEVELOPMENT & ENTREPRENEURSHIP  
DIRECTORATE GENERAL OF TRAINING

Employment Exchange Building, Library Avenue,  
PUSA, New Delhi, Dated 22<sup>nd</sup> December, 2017

To

1. All the State Directors (Dealing with Craftsmen Training Scheme).
2. The Principal, NVTI-Noida and RVTIs, Mumbai, Bangalore, Trivandrum, Panipat, Kolkata, Tura, Indore, Allahabad, Jaipur, Vadodara, Shimla, Mohali, Agartala, Trichy and Patna.

**Subject:- Extension of date for issue of Hall Ticket for AITT under CTS (Semester System) to be held in January/February, 2018 - Regarding.**

Sir/Madam,

This is in reference to this office letter of even no. dated 15.12.2017 on the subject cited above. In this regard, it is informed that the dates for upload of sessional marks, attendance and exam fee of trainees by the concern ITIs is extended. The NCVT MIS portal is open for this activity.

In this connection, all concern are requested to complete the below mentioned activities within stipulated time frame, so that the Hall Tickets can be issued from NCVT MIS Portal. The hall tickets will be generated by State Directorates and will be available to concern ITI through NCVT MIS portal. The ITI can download the hall tickets for further distribution to trainees. These activities are now scheduled as per details given below:-

Sl. No.	Activity	Duration	Concern Stake Holder
1.	Upload of sessional marks, exam fee & attendance of trainees for session August, 2016 (Sem-III) & session August, 2017 (Sem-I) and Exam fee for supplementary exam (all ex-candidates).	05.12.2017 To 28.12.2017	By ITI's Principal
2.	Uploading of centre mapping and Generation of Hall Tickets from NCVT MIS Portal.	29.12.2017 To 05.01.2018	By State/UT Directorate
3.	Downloading of Hall Ticket from Portal and issue to trainees	06.01.2018 Onwards	By concern ITI's Principal

In view of above, you are requested to strictly adhere to the above timeline and ensure entry of sessional marks, examination fees and attendance by the concerned ITIs under your control, so that hall tickets can be distributed to trainees well in advance before commencement of AITT under CTS scheduled from 19.01.2018. **Candidates without NCVT MIS portal generated Hall Ticket should not be allowed to appear in exam. Principal of ITI concern should ensure that hall ticket is given only to eligible trainees as per NCVT MIS portal generated hall ticket eligibility report.**

Your kind cooperation is solicited.

Yours faithfully



(K. Singh)

Deputy Director of Training  
For Director of Training