ਨੰ: ਪੀ.ਐਸ.ਬੀ.ਟੀ/ਆਈ.ਟੀ.ਆਈ/2015 1856

ਮਿਤੀ: 7/5/15

ਸੇਵਾ ਵਿਖੇ

ਪ੍ਰਿੰਸੀਪਲ ,
ਸਮੂਹ ਪ੍ਰਾਈਵੇਟ/ਸਰਕਾਰੀ ਆਈ.ਟੀ.ਆਈ/ਇੰ:,
ਪੰਜਾਬ ਰਾਜ ਅਧੀਨ ।

ਵਿਸ਼ਾ : ਸੀ.ਟੀ.ਐਸ. ਸਕੀਮ ਅਧੀਨ NCVT MIS portal ਰਾਹੀਂ ਈ-ਸਰਟੀਫਿਕੇਟ ਜਾਰੀ ਕਰਨ ਸਬੰਧੀ।

ਹਵਾਲਾ– DGET-18016/1//2014-TTC Dated: 8th April 2015.

ਉਪਰੋਕਤ ਵਿਸ਼ੇ ਦੇ ਸਬੰਧ ਵਿੱਚ ਦੱਸਿਆ ਜਾਂਦਾ ਹੈ ਕਿ ਹਵਾਲਾ ਅਧੀਨ ਪੱਤਰ ਰਾਹੀਂ ਡੀ.ਜੀ.ਈ.ਟੀ. ਨਵੀਂ ਦਿੱਲੀ ਵੱਲੋਂ ਵਿਸ਼ਾ ਸੰਬੰਧੀ ਜਰੂਰੀ ਹਦਾਇਤਾਂ ਜਾਰੀ ਕੀਤੀਆਂ ਗਈਆਂ ਹਨ ਜੋ ਕਿ ਬੋਰਡ ਦੀ ਵੈਬ ਸਾਈਟ (www.punjabteched.com) ਤੇ ਪਾ ਦਿੱਤੀਆਂ ਗਈਆਂ ਹਨ।

ਇਸ ਸੰਬੰਧ ਵਿੱਚ ਸਮੂਹ ਸੰਬੰਧਤ ਉਦਯੋਗਿਕ ਸਿਖਲਾਈ ਸੰਸੰਥਾਵਾਂ ਨੂੰ ਹਦਾਇਤ ਕੀਤੀ ਜਾਂਦੀ ਹੈ ਕਿ ਉਪਰੋਕਤ ਹਵਾਲਾ ਜਿਕਰ ਪੱਤਰ ਵਿੱਚ ਦਰਜ ਹਦਾਇਤਾਂ ਅਨੁਸਾਰ ਯੋਗ ਕਾਰਵਾਈ ਕਰਨਾ ਯਕੀਨੀ ਬਣਾਇਆ ਜਾਵੇ ਅਤੇ ਇਸ ਦੀ ਕਾਪੀ ਸੰਸਥਾ ਦੇ ਵਿਦਿਆਰਥੀਆਂ ਦੀ ਸੂਚਨਾ ਹਿੱਤ ਸੰਸੰਥਾਵਾਂ ਦੇ ਨੋਟਿਸ ਬੋਰਡ ਉੱਤੇ ਲਗਾਉਣਾ ਵੀ ਯਕੀਨੀ ਬਣਾਇਆ ਜਾਵੇ।

ਕੰਟਰੋਲਰ ਪ੍ਰੀਖਿਆਵਾਂ(ਆਈ.ਟੀ.ਆਈ.)

ਨੱਥੀ– ਹਵਾਲਾ ਅਧੀਨ ਪੱਤਰ ਦੀ ਕਾਪੀ

No. DGET-18016/1/2014-TTC
GOVERNMENT OF INDIA
MINISTRY OF LABOUR & EMPLOYMENT
DIRECTORATE GENERAL OF EMPLOYMENT & TRAINING

Shram Shakti Bhawan, Rafi Marg,
New Delhi, Dated the 8th April, 2015

To

1. All the State Directors (Dealing with Craftsmen Training Scheme).
2. The Principal, NVTI-Noida and RVTIs-Mumbai, Bengaluru, Thiruvananthapuram, Panipat, Kolkata, Tura, Indore, Allahabad, Jaipur and Vadodara.

Subject: Issue of e-certificate through NCVT-MIS Portal under CTS- regarding.

Sir

You are aware that All India Trade Test (AITT) under CTS is conducted by the National Council for Vocational Training (NCVT) for award of National Trade Certificates (NTCs) to those trainees who qualify the test. As per earlier procedure for issuing certificate, State Directorate would place and indent of blank certificate to DGE&T for the passed out trainees trade wise and institute wise. The State Directorate after filling in entries and their signature on the certificate, send the certificate back to DGE&T hqrs for obtaining the facsimile signature of the Secretary, NCVT. Their after State Directorate forwarded the certificate to the respective ITI's for issuance to the trainees. Still, DGE&T receives complaints for not getting certificates by the trainees in time.

In order to reduce the time gap and convenience to trainees, NCVT in its 41st meeting held on 30th April 2014 has decided to issue e-certificates with an online verification mechanism, when MIS portal is fully functional. The same was intimated to all State Directorates vide this office letter DGE&T No.19/07/(13)2014-CD dated 27.05.2014.

The MIS portal (www.ncvtmis.gov.in) has already GONE LIVE in November 2014 and informed vide DGE&T letter No.DGE&T-35(4)/MIS-4/2014-NPIU dated 14th November 2014 for generating hall tickets and issue of NTCs certificate with Q.R. code for the trainees who were admitted in August 2014. Also, it is informed that hence forth the DGE&T will provide the following support in respect of NTCs through MIS portal :-

1. Data for online verification of 21,51,647 certificates issued to the passed out trainees (printing during the year 2012-14) is available on NCVT-MIS portal for online verification. The last physical certificates issued by DGE&T have serial code(N.T.C) 2008(S-8).
2. The trainee's admitted before August 2014 and whose data is yet to be received by DGE&T from State Directorate for printing will get e-certificate generated by DGE&T along with Q.R (Quick Response) code. These certificates will be

available on MIS portal **(SPIU> Academic > Download NCVT Certificate > Download)** to the State Directorates to download directly as one PDF per ITI and certificate year. State Directorate can forward these PDFs to ITI's for issuance to the trainees. The e-certificates generated by DGE&T will also be available on the NCVT-MIS portal for the awareness of the trainees and public/prospective employers. E-Certificate can also be authenticated using Q.R code or online validation from MIS portal.

3. Data of all the trainees who were admitted for the session starting from August, 2014 is already uploaded by the State Directorates on MIS portal of DGE&T. These trainees have appeared in the exam held in the month of February, 2015 with the hall ticket's generated from the MIS Portal. These trainees will download their e-certificate from the portal themselves after completing the course. The certificate can be verified by searching trainee in public portal or by scanning Q.R. code printed on certificate.

4. E-Certificate has ten digit NTC certificate no. ie <YY><SS><XXXXXX> on the top right and left corners.

   Where:

   - YY : 2 digit, the year of exam clearance,
   - SS : 2 digit state code ,
   - XXXXXX : 6 digit sequence number which resets on change of state or year. A sample of e-certificate is enclosed for your perusal.

5. **Trainees can be validated by following 2 ways in MIS portal:-**

   (A) Trainees with e-Certificate Generated from Portal:
   In order to validate e-certificate, QR (Quick Response) code on top right corner of certificate can be scanned using any QR code scanner or any smartphone with QR Code scanner App.

   a. On scanning QR code scanner/app will return an encrypted URL, of MIS portal.
   b. This URL will take user to NCVT MIS portal and fetch details associated with certificate key.
   c. User can match if details in certificate and details being displayed on screen are matching or not.

   (B) Public/Prospective Employers can also go to Certificate Verification > e-certificate verification on NCVT MIS portal.

   a. User can validate an e-certificate by entering certificate number and searching.
   b. Page will fetch details associated with certificate number.
   c. User can match it details in certificate and details being displayed on screen are matching or not.

(C) Trainees without e-certificate Generated from MIS Portal:
Data of trainees for which regular certificate (certificate without QR code) had been generated and dispatched, can be validated by using Certified Trainee search functionality in NCVT MIS portal. ·

a. On NCVT MIS Portal in top menu user can go to Trainee -> Certified Trainee Search.
b. On Certified Trainee Search, user can search for a certified trainee by Trade, ITI Name, Trainee Name etc.
c. Search result will show the details of certified trainees as per search criteria.
d. Data of only certified trainee is available on this screen.

In view of above, you are requested to inform all ITI's and students that henceforth e-certificate is generated from MIS portal and online verification of certificates can be done by prospective employers/public.
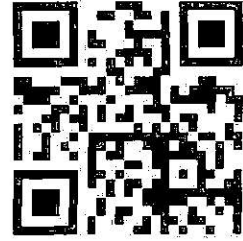
Yours faithfully

(Sunil Kumar Gupta)
Director (TTC)

Copy to: -
1. Prof. M. Ranga Rao, Federation of All India Private ITI Associations, registeredoffice,No.6, CampRoad,ParasakthiNagar, Selaiyur, Chennai – 600 073.
2. Association of Non- Government ITI, Josep Cardijn Technical Shool, Khashaba Jadhav Marg, Dader (E), Mumbai-400014, Maharashtra.

(Sunil Kumar Gupta)
Director (TTC)

एन.टी.सी. प्रमाण पत्र सं.YYSSXXXXX

NTC Certificate No. YYSSXXXXX

भारत सरकार
GOVERNMENT OF INDIA
श्रम एवं रोजगार मंत्रालय,
MINISTRY OF LABOUR AND EMPLOYMENT,
राष्ट्रीय व्यावसायिक प्रशिक्षण परिषद्
NATIONAL COUNCIL FOR VOCATIONAL TRAINING
राष्ट्रीय व्यवसाय प्रमाण - पत्र
NATIONAL TRADE CERTIFICATE

श्री/श्रीमती/कुमारी

सुपुत्र/पत्नी/सुपुत्री श्री

को

में

में आयोजित

प्रशिक्षण पूरा करने और माह

सन्

की निर्धारित व्यवसाय

परीक्षा में उत्तीर्ण होने पर यह व्यवसाय प्रमाण - पत्र प्रदान किया जाता है।

है।

प्रशिक्षण अवधि

से

तक तथा स्कूल के प्रमाणपत्र में दर्ज जन्म तिथि

Shri/Shrimati/Kumari

Son/Wife/Daughter of Shri

the course of training at

and passed the prescribed trade test in the trade of

held in the Month of

year

Period of Training from

To

having completed

is awarded this trade certificate.

and Date of Birth as recorded in school certificate is

Cancelled

दिनांक/Date

सचिव
Secretary

राष्ट्रीय व्यावसायिक प्रशिक्षण परिषद्
National Council For Vocational Training