ਨੰ/ਪੀ.ਐਸ.ਬੀ.ਟੀ/ਆਈ.ਟੀ/NTC/2014/ *179*1   ਮਿਤੀ: *8/8/2014*.

ਸੇਵਾ ਵਿਖੇ

    ਪ੍ਰਿੰਸੀਪਲ,

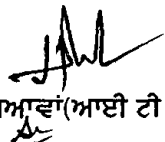   ਸਮੂਹ ਪ੍ਰਾਈਵੇਟ ਅਤੇ ਸਰਕਾਰੀ ਆਈ ਟੀ ਆਈ/ (ਇ),

    ਪੰਜਾਬ ਰਾਜ ਅਧੀਨ ।

ਵਿਸ਼ਾ : ਨੈਸ਼ਨਲ ਟਰੇਡ ਸਰਟੀਫਿਕੇਟ ਪ੍ਰਿਟਿੰਗ ਲਈ ਪਾਸ ਹੋ ਚੁੱਕੇ ਸਿਖਿਆਰਥੀਆਂ ਦਾ ਸਹੀ ਡਾਟਾ ਭੇਜਣ ਸਬੰਧੀ।

    ਉਪਰੋਕਤ ਵਿਸ਼ੇ ਦੇ ਸਬੰਧ ਵਿੱਚ ਆਪ ਜੀ ਨੂੰ ਦੱਸਿਆ ਜਾਂਦਾ ਹੈ ਕਿ ਬੋਰਡ ਦਫਤਰ ਦਾ ਪੱਤਰ ਨੰ ਪੀ. ਐਸ. ਬੀ. ਟੀ/ਆਈ ਟੀ ਆਈ/2013/2877 ਮਿਤੀ 02-12-2013 ਰਾਹੀ ਜੁਲਾਈ 2013 ਤੱਕ ਕਰਾਫਟਸਮੈਨ ਸਕੀਮ ਅਧੀਨ ਪਾਸ ਹੋਏ ਸਿਖਿਆਰਥੀਆਂ ਨੂੰ ਐਨ ਟੀ ਜਾਰੀ ਕਰਨ ਸਬੰਧੀ ਡਾਟਾ Format A,B,C,D,& X ਤੇ ਮੰਗਿਆ ਗਿਆ ਸੀ । ਕਾਫੀ ਸੰਸਥਾਵਾਂ ਵੱਲੋ ਸਿਖਿਆਰਥੀਆਂ ਦਾ ਡਾਟਾ ਜਮ੍ਹਾ ਕਰਵਾਇਆ ਜਾ ਚੁੱਕਾ ਹੈ । ਪਰੰਤੂ ਕੁੱਝ ਅਜਿਹੀਆ ਸੰਸਥਾਵਾਂ ਵੀ ਹਨ ਜਿਹਨਾ ਨੇ ਅਜੇ ਤੱਕ ਵੀ ਇਹ ਡਾਟਾ ਬੋਰਡ ਦਫਤਰ ਨੂੰ ਲੋੜੀਦੇ Format ਵਿੱਚ ਮੁਹੱਈਆ ਨਹੀ ਕਰਵਾਇਆ ਹੈ।

    ਇਸ ਪੱਤਰ ਰਾਹੀ ਆਪ ਜੀ ਨੂੰ ਸੂਚਿਤ ਕੀਤਾ ਜਾਂਦਾ ਹੈ ਕਿ ਜੁਲਾਈ 2013 ਅਤੇ ਜਨਵਰੀ 2014 ਤੱਕ ਦੇ ਪਾਸ ਆਊਟ ਸਿਖਿਆਰਥੀਆਂ ਦਾ ਸਹੀ ਡਾਟਾ Format A, B, C, D & X (ਨਾਲ ਨੱਥੀ) ਵਿੱਚ ਬੋਰਡ ਦਫਤਰ ਨੂੰ ਮੁਹੱਈਆ ਕਰਵਾਇਆ ਜਾਵੇ ਤਾਂ ਜੋ ਸਾਰਾ ਡਾਟਾ DGET New Delhi ਨੂੰ ਸਮੇਂ ਸਿਰ ਭੇਜਿਆ ਜਾ ਸਕੇ ।

    ਸਮੂਹ ਸੰਸਥਾਵਾਂ ਦੇ ਪ੍ਰਿੰਸੀਪਲ ਇਹ ਯਕੀਨੀ ਬਣਾਉਣ ਕਿ ਉਹਨਾ ਵੱਲੋ ਭੇਜਿਆ ਡਾਟਾ ਦਰੁੱਸਤ ਹੋਵੇ ਕਿਊਕਿ ਸੰਸਥਾਵਾਂ ਦੁਆਰਾ ਤਿਆਰ ਕਰਕੇ ਭੇਜਿਆ ਡਾਟਾ ਹੀ ਡੀ.ਜੀ.ਈ.ਟੀ ਨਿਊ ਦਿੱਲੀ ਨੂੰ ਸਰਟੀਫਿਕੇਟ ਪ੍ਰਿਟਿੰਗ ਲਈ ਭੇਜ ਦਿੱਤਾ ਜਾਂਦਾ ਹੈ । ਜੇਕਰ ਸੰਸਥਾਵਾਂ ਦੁਆਰਾ ਭੇਜੇ ਹੋਏ ਡਾਟੇ ਵਿੱਚ ਕੋਈ ਗਲਤੀ ਹੁੰਦੀ ਹੈ ਅਤੇ ਸਿਖਿਆਰਥੀਆਂ ਦੇ ਸਰਟੀਫਿਕੇਟ ਲੇਟ ਪਹੁੰਚਦੇ ਹਨ ਅਤੇ ਇਸ ਉਪਰੰਤ ਇਸ ਸਬੰਧ ਵਿੱਚ ਜੇ ਕੋਈ ਲੀਗਲ ਕਾਰਵਾਈ ਹੁੰਦੀ ਹੈ ਤਾਂ ਸੰਸਥਾਵਾਂ ਦੇ ਪ੍ਰਿੰਸੀਪਲਾਂ ਦੀ ਜਿੰਮਵਾਰੀ ਹੋਵੇਗੀ। ਸੰਸਥਾਵਾਂ ਨੂੰ ਪਹਿਲਾ ਵੀ ਇਸ ਸਬੰਧੀ ਜਾਣੂ ਕਰਵਾਇਆ ਗਿਆ ਸੀ ਪਰ ਸੰਸਥਾਵਾਂ ਵੱਲੋ ਲਗਾਤਾਰ ਗਲਤ ਡਾਟਾ ਭੇਜਿਆ ਜਾਂਦਾ ਹੈ, ਜਿਸ ਕਾਰਨ ਸਰਟੀਫਿਕੇਟਾਂ ਵਿੱਚ ਸੋਧ ਕਰਵਾਉਣੀ ਪੈਦੀ ਹੈ ਅਤੇ ਸਿਖਿਆਰਥੀਆਂ ਨੂੰ ਐਨ. ਟੀ. ਸੀ ਸਮੇਂ ਸਿਰ ਨਹੀ ਮਿਲਦੇ ।

    ਸੰਸਥਾਵਾਂ ਨੂੰ ਦੁਬਾਰਾ ਸੂਚਿਤ ਕੀਤਾ ਜਾਂਦਾ ਹੈ ਕਿ ਜਨਵਰੀ 2014 ਤੱਕ ਦੇ ਪਾਸ ਸਿਖਿਆਰਥੀਆਂ ਦਾ ਸਹੀ ਡਾਟਾ ਬੋਰਡ ਦਫਤਰ ਵਿਖੇ ਜਲਦ ਤੋ ਜਲਦ ਮੁਹੱਈਆ ਕਰਵਾਇਆ ਜਾਵੇ ਜੀ ।

                                     ਕੰਟਰੋਲਰ ਪ੍ਰੀਖਿਆਵਾਂ(ਆਈ ਟੀ ਆਈ)

ਨੰ/ਪੀ.ਐਸ.ਬੀ.ਟੀ/ਆਈ.ਟੀ/NTC/2014/   ਮਿਤੀ:

    ਉਪਰੋਕਤ ਦਾ ਉਤਾਰਾ ਡਾਇਰੈਕਟਰ,ਤਕਨੀਕੀ ਸਿਖਿਆ ਅਤੇ ਉਦਯੋਗਿਕ ਸਿਖਲਾਈ ਵਿਭਾਗ ,ਪੰਜਾਬ ਚੰਡੀਗੜ੍ਹ ਨੂੰ ਸੂਚਨਾ ਹਿੱਤ ਭੇਜਿਆ ਜਾਂਦਾ ਹੈ ।

                                     ਕੰਟਰੋਲਰ ਪ੍ਰੀਖਿਆਂਵਾਂ(ਆਈ ਟੀ ਆਈ)

Undertaking

This is to certify that all the details of the pass out students pertaining to issuance of NTC Certificates of affiliated trades has been properly checked, verified and is authenticated as per record of the Institute. These students have neither been issued any NTC Certificates earlier nor the data of these students has been submitted to PSBTE earlier.

I hereby undertake that the details of _____Nos of students (Duly signed performa of Trade Wise Details Annexed) whose data is being submitted to Punjab State Board of Technical Education is correct to my knowledge and that nothing has been concealed or manipulated therein.

Sign of Principal _____

Name of Principal _____

Name of Institute _____

Mobile No. _____

PERFORMA

S.No	Name of Trade	No of Students	Year of Admission	Year of Passing
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				
11.				
12.				
13.				
14.				
15.				

Signature of Principal

Statement of Trainee appeared in CTS exam under NCVT.

STATE/UT:

Duration of Course: Six Months

S. No.	Name of ITI/ITCS	Location Rural/Se miurban/ Urban	DGE&T Affiliati on No.	Name of Trade & Unit	No. of Units	Trainee Name	Father's Name	Date of Birth	ITI Address	Male/F emale	Category SC/ST/OB C/Minority	Entry Level		Admission		Exam Held		Result Pass/Fail
												Qualific ation	%age	From	To	Month	Year	
1		2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18

You have to Follow strictly all given instruction.

#1= Name of ITI/ITC with name of place where it is situated (Pin no. state name not required)

#2= Write R for Rural, S for Semi urban, U for Urban

#3= Complete D.G.E. & T affiliation order number.

#4= Name of Designated Trade as per NCVT

#5= How many units are running under that particular DesignatedTrade.

#6=Name of the Trainee or Student without intial (Do not use Mr./Shri./Ms./Mrs)

#7= Father Name of Trainee or student witnout intial (Do not use Mr. or Shri.)

#8= D.O.B. snould be in DD/MM/YYYY mode.

#9= Complete address of the Govt. I.T.I/Pvt. I.T.I

#10= write M for Male, F for Female.

#11= Write SC, ST, OBC, GEN and M for minority students.

#12= Write Qualification of student at entry Level:-10th, 10+2.

13= Write only number (Do not use % mark.)

#14/#15 For admission session write (Ex: - Feb.'09 for Febuary 2009 and Aug.09 for August 2009.)

#16= Write full Name of Month (ex:- June, July etc.)

#17= Write year like 2009,2012,2011.

#18= Write P for Pass , F for fail , RA=Result awaited.

NOTE:- Inforamtion should ve provided strictly in above format in soft copy (MS Excel) only No Column should be left blank

FORMAT - B

Statement of Trainee appeared in CTS exam under NCVT.

STATE/UT:

Duration of Course: One Year

S. No.	Name of ITI/ITCS	Location Rural/Se miurban/ Urban	DGE&T Affiliati on No.	Name of Trade & Unit	No. of Units	Trainee Name	Father's Name	Date of Birth	ITI Address	Male/F emale	Category SC/ST/OB C/Minority	Entry Level		Admission		Exam Held		Result Pass/Fail
												Qualific ation	%age	From	To	Month	Year	
1	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18

You have to Follow strictly all given instruction.

#1= Name of ITI/ITC with name of place where it is situated (Pin no. state name not required)

#2= Write R for Rural, S for Semi urban, U for Urban

#3= Complete D.G.E. &.T affiliation order number.

#4= Name of Designated Trade as per NCVT

#5=How many units are running under that particular DesignatedTrade.

#6=Name of the Trainee or Student without intial (Do not use Mr./Shri./Ms./Mrs.)

#7= Father Name of Trainee or student without intial (Do not use Mr. or Shri.)

#8= D.O.B should be in DD/MM/YYYY mode.

#9= Complete address of the Govt. I.T.I/Pvt. I.T.I

#10= write M for Male, F for Female.

#11= Write SC, ST, OBC, GEN and M for minority students.

#12= Write Qualification of student at entry Level:- 10th, 10+2.

13= Write only number (Do not use % mark.)

#14/#15 For admission session write (Ex: - Feb.'09 for Febuary 2009 and Aug.'09 For August 2009.)

#16= Write full Name of Month (ex:- June, July etc.)

#17= Write year like 2009,2012,2011.

#18= Write P for Pass , F for fail , RA=Result awaited.

NOTE.- Inforamtion should ve provided strictly in above format in soft copy (MS Excel) only No Column should be left blank.

Format C

Statement of Trainee appeared in CTS exam under NCVT.

STATE/UT:

Duration of Course: Two Year

S. No.	Name of ITI/ITCS	Location Rural/Se miurban/ Urban	DGE&T Affiliati on No.	Name of Trade & Unit	No. of Units	Trainee Name	Father's Name	Date of Birth	ITI Address	Male/F emale	Category SC/ST/OB C/Minority	Entry Level		Admission		Exam Held		Result Pass/Fail
												Qualific ation	%age	From	To	Month	Year	
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18

You have to Follow strictly all given instruction.

#1= Name of ITI/ITC with name of place where it is situated (Pin no. state name not required)

#2= Write R for Rural, S for Semi urban, U for Urban

#3= Complete D.G.E. &.T affiliation order numue.

#4= Name of Designated Trade as per NCVT

#5=How many units are running under that particular DesignatedTrade.

#6=Name of the Trainee or Student without intial (Do not use Mr./Shri./Ms./Mrs.)

#7= Father Name of Trainee or student without intial (Do not use Mr. or Shri.)

#8= D.O.B. should be in DD/MM/YYYY mode.

#9= Complete address of the Govt. I.T.I/Pvt. I.T.I

#10= write M for Male, F for Female.

#11= Write SC, ST, OBC, GEN and M for minority students.

#12= Write Qualification of student at entry Level: 0th, 10+2.

13= Write only number (Do not use % mark.)

#14/#15 For admission session write (Ex: - Feb.'09 for Febuary 2009 and Aug.'09 for August 2009.)

#16= Write full Name of Month (ex:- June, July etc)

#17= Write year like 2009,2012,2011.

#18= Write P for Pass , F for fail , RA=Result awaited.

NOTE:- Inforamtion should ve provided strictly in above format in soft copy (MS Excel) only
No Column should be left blank.

format D

Statement of Trainee appeared in CTS exam under NCVT.

STATE/UT:

Duration of Course: Three year

S. No.	Name of ITI/ITCS	Location Rural/Se miurban/ Urban	DGE&T Affiliati on No.	Name of Trade & Unit	No. of Units	Trainee Name	Father's Name	Date of Birth	ITI Address	Male/F emale	Category SC/ST/OB C/Minority	Entry Level		Admission		Exam Held		Result Pass/Fail
												Qualific ation	%age	From	To	Month	Year	
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18

You have to Follow strictly all given instruction.

#1= Name of ITI/ITC with name of place where it is situated (Pin no. state name not required)

#2= Write R for Rural, S for Semi urban, U for Urban

#3= Complete D.G.E. &.T affiliation order number.

#4= Name of Designated Trade as per NCVT

#5=How many units are running under that particular DesignatedTrade.

#6=Name of the Trainee or Student without intial (Do not use Mr./Shri./Ms./Mrs.)

#7= Father Name of Trainee or student without intial (Do not use Mr. or Shri.)

#8= D.O.B. should be in DD/MM/YYYY mode.

#9= Complete address of the Govt. I.T.I/Pvt. I.T.I

#10= write M for Male, F for Female.

#11= Write SC, ST, OBC, GEN and M for minority students.

#12= Write Qualification of student at entry Level:- 0th, 10+2.

#13= Write only number (Do not use % mark.)

#14/#15 For admission session write (Ex: - Feb.'09 for Febuary 2009 and Aug.'09 for August 2009.)

#16= Write full Name of Month (ex:- June,July etc.)

#17= Write year like 2009,2012,2011.

#18= Write P for Pass , F for fail , RA=Result awaited.

NOTE:- Inforamtion should ve provided strictly in above format in soft copy (MS Excel) only
No Column should be left blank

STATE/UT:

S. No.	Name of ITI/ITCS	Location Rural/Se miurban /Urban	DGE&T Affiliati on No. Date	Name of Trade & Unit	No. of Units	Trainee Name	Father's Name	Date of Birth	ITI Address	Session		Exam Held		Result Pass/Fail
										From	To	Month	Year	
	1	2	3	4	5	6	7	8	9	10	11	12	13	14

You have to Follow strictly all given instruction.

#1= Name of ITI/ITC with name of place where it is situated (Pin no. state name not required)

#2= Write R for Rural, S for Semi urban, U for Urban

#3= Complete D.G.E. &.T affiliation order number.

#4= Name of Designated Trade as per NCVT

#5=How many units are running under that particular DesignatedTrade.

#6=Name of the Trainee or Student without intial (Do not use Mr./Shri./Ms./Mrs.)

#7= Father Name of Trainee or student without intial (Do not use Mr. or Shri.)

#8= D.O.B. should be in DD/MM/YYYY mode.

#9= Complete address of the Govt. I.T.I/Pvt. I.T.I

#10/#11= For admission session write (Ex: - Feb. 09 for Febuary 2009 and Aug. 09 for August 2009.)

#12= Write full Name of Month (ex:- June ,July etc.)

#13= Write year like 2009,2012,2011.

#14= Write P for Pass , F for fail , RA=Result awaited.

NOTE:- Inforambion should ve provided strictly in above format in soft copy (MS Excel) only
No Column should be left blank.

This form only for whose Candidate certificate not issued.