



**THE PUNJAB STATE BOARD OF TECHNICAL  
EDUCATION AND INDUSTRIAL TRAINING**

Plot No. 1-A, Sec. 36-A, Chandigarh Ph.: 0172-2615385 Fax: 2664333 e-mail: celtipb@gmail.com

No. PSBTE/ITI/July-18/ 1778

E-mail

Dated: 30-7-18

ਵੱਲ,

ਪ੍ਰਿੰਸੀਪਲ

ਸਮੂਹ ਸਰਕਾਰੀ ਅਤੇ ਪ੍ਰਾਈਵੇਟ ਉਦਯੋਗਿਕ ਸਿਖਲਾਈ ਸੰਸਥਾਵਾਂ/ ਪ੍ਰੀਖਿਆ ਸੈਂਟਰ  
ਅਤੇ ਆਰਟ ਐਂਡ ਕਰਾਫਟ, ਟੀਚਰ ਟ੍ਰੇਨਿੰਗ ਸੰਸਥਾਵਾਂ, ਪੰਜਾਬ।

ਵਿਸ਼ਾ:

**Payment of remuneration for Exam Related Duties.**

ਸੂਚਿਤ ਕੀਤਾ ਜਾਂਦਾ ਹੈ ਨੱਥੀ ਜਾਣਕਾਰੀ ਅਨੁਸਾਰ ਮਾਨਭੇਟਾਂ ਦੇ ਦਰਸਾਏ ਗਏ ਰੇਟ ਜੁਲਾਈ 2018 ਤੋਂ  
ਸਮੂਹ ਹੇਠ ਵਾਲੀਆਂ ਪ੍ਰੀਖਿਆਵਾਂ ਦੇ ਮਾਮਲਿਆਂ ਲਈ ਲਾਗੂ ਹਨ। ਇਸ ਲਈ ਨਵੇਂ ਰੇਟਾਂ ਅਨੁਸਾਰ ਪ੍ਰੀਖਿਆਵਾਂ ਦੀ  
ਡਿਊਟੀ ਲਈ ਸੰਬਧਤ/ ਤੈਨਾਤ ਕੀਤੇ Invigilation Staff ਦੇ ਤਸਦੀਕਸ਼ੁਦਾ ਮਾਨਭੇਟਾਂ ਦੇ ਬਿਲ ਬੋਰਡ ਦਫਤਰ ਵਿਖੇ  
ਸਮੇਂ ਸਿਰ ਭੇਜਣਾ ਯਕੀਨੀ ਬਣਾਇਆ ਜਾਵੇ।

ਨੱਥੀ: ਉਪਰੋਕਤ ਅਨੁਸਾਰ

ਕੰਟਰੋਲਰ ਪ੍ਰੀਖਿਆਵਾਂ ਆਈ.ਟੀ.ਆਈ.

ਉਪਰੋਕਤ ਦਾ ਇਕ ਉਤਾਰਾ ਹੇਠ ਦਰਸਾਇਆਂ ਨੂੰ ਜਾਣਕਾਰੀ/ ਰਿਕਾਰਡ ਹਿਤ ਭੇਜਿਆ ਜਾਂਦਾ ਹੈ: -

1. ਪੀ.ਏ. ਟੂ ਸਕੱਤਰ
2. ਐਸ.ਓ. (ਲੇਖਾ ਸ਼ਾਖਾ)

ਕੰਟਰੋਲਰ ਪ੍ਰੀਖਿਆਵਾਂ ਆਈ.ਟੀ.ਆਈ.

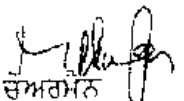
Sr. No.	Particulars	Present rate of ITI (Rs.)	Proposed remunerations Rs.)	Action
<b>Question paper related expenditure</b>				
1.	Question paper setting with complete solution with stepwise marking scheme. (Rs 200/- payment for Punjabi version)	450/-+ 100/- (if applicable)	800/- + 200/- (if applicable)	Approved for ITI
2.	Question paper setting with part solution	350/-	600/-	Approved for Polytechnic & ITI
3.	Question paper setting without solution	250/-	400/-	Approved for Polytechnic & ITI
<b>Conduct of Theory Examinations</b>				
4.	Superintendent (examination)	140/- per shift	280/- per shift	Approved for Polytechnic & ITI
5.	Deputy Superintendent	100/- per shift	200/- per shift	Approved for Polytechnic & ITI
6.	Invigilator (one for every 30 students) (One additional invigilator is allowed per centre / per session as person on outside duty)	75/- per shift	150/- per shift	Approved for Polytechnic & ITI
7.	Clerks	60/- per shift	120/- per shift	Approved for Polytechnic & ITI
8.	Class IV including waterman (one for every 50 students) Peon, Chowkidar, Sweeper one each	40/- per shift	80/- per shift	Approved for Polytechnic & ITI
9.	Superintendent (examination) <b>Practical Examinations*</b>	---	280/- per day	Approved for ITI
*In Practical Examinations of ITI, the duty of superintendent is in necessary, because question papers sent to him by DGT, New Delhi / Board to perform question paper related other work				
10.	External Examiner (This shall be applicable in only those cases where the total honorarium in terms of per student falls below the minimum)	Rs. 5/- per student + TA min. Hon. Is Rs. 300 for 1 <sup>st</sup> day. Rs. 200/- for second day and Rs. 100/- for third day.	Rs. 10/- per student + T.A. with Honorarium Rs. 500/- for Examiner from Engineering Institute. Rs. 400/- for Examiner from Polytechnic Institutes and Rs.300/- for Examiner from ITI	Approved for Polytechnic & ITI External Examiners should be appointed from outside reputed institutes only
11.	Internal Experts for Practical Exam	Rs. 4/- per student (min. Rs. 100/-)	Rs. 8/- per student	Approved for Polytechnic & ITI
12.	Lab Attendance / Peon	Rs. 1.50/- per student (min. Rs. 25/-)	Rs. 3/- per student	Approved for Polytechnic & ITI

Sr. No.	Particulars	Present rate of (TI (Rs.))	Proposed remunerations Rs.)	in	Approved
<b>Honarium for Controller Examination for conduct of ITI and Art &amp; Craft exams</b>					
13	Up to 50 examinees both shifts	Rs 500/- per exam	Up to 100 examinees both shifts	Rs 1,000/- per exam	Approved for ITI
	51-100 examinees both shifts	Rs 750/- per exam	101-200 examinees both shifts	Rs 1,500/- per exam	Approved for ITI
	101-150 examinees both shifts	Rs 1,000/- per exam	201-300 examinees both shifts	Rs 2,000/- per exam	Approved for ITI
	151-200 examinees both shifts	Rs 1,200/- per exam	301-400 examinees both shifts	Rs 2,400/- per exam	Approved for ITI
	201 and above examinees both shifts	Rs 1,500/- per exam	401 and above examinees both shifts	Rs 3,000/- per exam	Approved for ITI
	(Any student, who is taking part in examination in one / two / three subjects, he will be counted as one examinee)				

Sr. No.	Particulars	Present rate	Proposed rate in ITI examination duty	Approved
14	Board's Staff for outside duty.	Any Board's employee deputed for carrying confidential examination material (i.e answer books,) 300/- in addition to TA/DA admissible + Refreshment charges of Rs.300/- per day	Any Board's employee deputed for carrying confidential examination material (i.e for collection of answer books/ certificates/ Gazette related to exams and examination work at DGET Delhi, Exam court case carrying exam material etc etc) 300/- in addition to TA/DA admissible + Refreshment charges of Rs.300/- per day	Approved for Polytechnic & ITI
15.	Tea / Working lunch during table marking	Exp. Up to Rs. 35/- per day / per person	Expenses Rs. 70/- per day per person and two time tea expenses extra for ITI	Approved for Polytechnic & ITI

ਇਸ ਤੋਂ ਇਲਾਵਾ ਇਹ ਵੀ ਫੰਸਲਾ ਲਿਆ ਗਿਆ ਕਿ ਬੋਰਡ ਦੁਆਰਾ ਲਈ ਜਾਣ ਵਾਲੀ ਬਿਊਰੀ ਅਤੇ ਪ੍ਰਕਟੀਕਲ ਦੀ ਪ੍ਰੀਖਿਆ ਸੀਸੀਟੀਵੀ ਕੈਮਰਿਆਂ ਦੀ ਨਿਗਰਾਨੀ ਹੇਠ ਲਈ ਜਾਵੇਗੀ।

ਮੀਟਿੰਗ ਬੈਨਵਾਦ ਦੇ ਮਤੇ ਨਾਲ ਸਮਾਪਤ ਹੋਈ।

  
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Please note during submission of claim.....

- Kindly send separate forwarding letter for claim of each examination i.e NCVT/ SCVT with copy of date sheet.
- Use single/ one performa for Morning and Evening (both ) Shift.
- Claim for the Superintendent for practical exams, filled separately.
- Kindly mentioned about the duty of practical examiner in practical performa, whether he/she for Internal or External duty (complete address in case of external)
- Please prepare a list of summary & attach with practical bills as mentioned: -

Sr. No.	Name of Claimant	Amount (Claimed)	Amount (proposed) <i>* for office use only</i>
1.			

- Kindly prepare the bills as per rates approved by Board
- Kindly prepare Theory, Justification Performa according to attendance
- Also clearly mention in subject about examination whether NCVT or SCVT or any other.

Note: -Do not forget to check the Announcement of Board's website ([www.punjabteched.com/.net](http://www.punjabteched.com/.net)) for daily updates.