

No. MSDE- 18012/03/CTS/Jan-2016-TTC

Government of India

Ministry of Skill Development &amp; Entrepreneurship

Directorate General of Training

Shram Shakti Bhawan, Rafi Marg,

New Delhi, Dated 26.11.2015

To

1. All the State Directorates (Dealing with Craftsmen Training Scheme).
2. The Principal, NVTI-Noida and RVTIs – Mumbai, Bangalore, Trivandrum, Panipat, Kolkata, Tura, Indore, Allahabad, Jaipur, Vadodara, Agartala, Mohali, Patna, Trichy and Shimla.

**Sub: Provision of Practical Examiner module in NCVT- MIS Portal for AITT under CTS (Semester system) -**

Sir,

As you are well aware that the All India Trade Test (AITT) (semester system) under Craftsmen Training Scheme (CTS) is conducted by National Council of Vocational Training (NCVT) for Theory as well as Practical papers in the month of January/February and July/August every year for awarding National Trade Certificate (NTC) to pass out students of ITIs.

The practical exam centres are generally allotted to Industrial Training Institute (ITI) by respective State Directorate through their Nodal Officer / Principal of District Government ITI. In order to conduct practical Exam, external examiners are appointed in various trades and the practical result is handed over to the nodal officer for uploading marks on NCVT-MIS portal through State Director. Generally the information regarding practical exam centres and examiners is not forwarded by States/UTs Directorates to National Council of Vocational Training (NCVT) as prescribed in the Training Manual.

In order to follow the guideline of Training Manual at page -57, Section 4.41 : Examiners (for practical), it is proposed to incorporate an Examiner Module in NCVT-MIS portal **w.e.f. AITT to be held in Feb. 2016** for better transparency in allotment of exam centres to examiners in AITT under CTS.

It is proposed to follow the following procedure in NCVT-MIS portal for appointment and allotment of ITI to the external practical examiners.

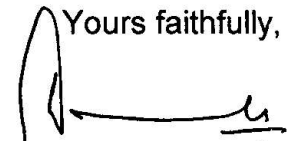
1. The minimum qualification for Practical examiners should be Diploma holder in respective engineering field / discipline with 2 or 3 years' experience in the relevant trade / discipline. In case of, diploma holders are not available, then qualification of examiners may be suitably relaxed to CTI trained / Degree holder.
2. Examiners may be appointed preferably from polytechnics/engineering colleges/industry of repute, government departments, corporations or from amongst retired qualified personnel possessing requisite qualifications and 2 or 3 years' experience in the trade/discipline.

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3. The interested qualified person should enrol themselves as Practical Examiner at NCVT MIS portal through On-Line application specifying their field / trade of interest / Preference of district and other details.
4. The district nodal officer of respective States/UTs will verify the documents and approve the registration.
5. The district Nodal officer / State SPIU / DGT NPIU may allot the ITI / trade / unit to any examiner for assessment of practical exam in AITT under CTS. Automatic roster based allotment may be incorporated.
6. The examiner will be attached to ITI and will move where the centre for practical exam is allotted for that ITI.

In view of above, a provision of Examiner module is proposed to be made in NCVT MIS Portal. The software module for impanelling and allotment of examiners to ITIs has been developed and needs to be fully tested before full operation in NCVT- MIS portal. **The module is placed at the link <http://164.100.128.233/pages/home.aspx> for testing by nodal ITI and State Directorates dealing with CTS. The login Id & password being used for testing of placement module can be used in this module also.**

You are requested to please test this module and send feedback on email Id [kritanand.s@nic.in](mailto:kritanand.s@nic.in) upto **04.12.2015**, so that your comments/suggestions can be incorporated in software module and module can be made available in NCVT MIS Portal well in time for use in AITT to be held in Jan / Feb. 2016.

Yours faithfully,  


**(Deepankar Mallick)**  
**Deputy Director General (Training)**