



**THE PUNJAB STATE BOARD OF TECHNICAL
EDUCATION AND INDUSTRIAL TRAINING**

PLOT NO. 1-A, SEC. 36-A, CHANDIGARH PH. : 2615385, 2622584-85 FAX : 2660734

No:PSB/Exam/2021/2373

Dated: 16/11/2021

To

The Principal
All Affiliated Polytechnic Institutes

Subject: Conduct of State Board December 2021 examination –regarding.

Sir/Madam,

I have been directed to inform you that the results of the May/June 2021 examination have been declared. As per Academic Calendar for the session 2021-2022, the practical examination of December 2021 have been scheduled to be started from 16th December 2021 onwards and theory examination from 23rd December 2021 onwards.

Since the 2010 batch scheme is still in progress alongwith the 2018 batch scheme so as per previous practice followed in Novemeber exams, this year also one more chance for batches from 2010 to 2015 have been allowed to clear the diploma courses.

Accordingly schedule of dates for submission of examination forms by the students and by the institutes have been proposed to be as under.

Cost of Examination Form / APF – Rs. 50/- (which will be collected through online along with the examination fee. The cost of the form Rs. 50/- shall be paid only once.

Examination fee for semester system courses and annual Courses (irrespective of the number of Re-appear papers) Rs. 550/- per semester + 5% increased (As per the decision in the 52nd BOD meeting held on 9th October 2017):

"Decision was taken to increase Examination fees by Rs. 50/- per semester for year 2017-18 and afterwards every year 5% Examination fees will be increased (rounded off to Rs. 10)"

Examination fee to be paid by the student at a glance.

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| a) | Regular students of 1 st ,3 rd and 5 th sem
and 1 st ,3 rd ,5 th & 7 th sem Part time Diploma
courses | : | Rs. 670 /- (per semester)
+ 100/- (House Test Stationary) |
| b) | All re-appear students of (1 st to 8 th sem)
of regular and part time diploma courses | : | Rs. 670 /- (per semester) |
| c) | All re-appear students of annual courses
including Pharmacy | : | Rs. 670 /- (per year) |
| d) | All regular students of Post Diploma courses : | | Rs. 670/-
+ 100/- (House Test Stationary) |
| e) | All re-appear students of Post Diploma courses : | | Rs. 670/- |

***The cost of the form Rs. 50/-shall be paid only once.**

Procedure for submission of Examination forms:

On the days specified for submission of the Examination forms student shall deposit the completed Examination Forms to the Principal, which will be entered in the system through online by the concerned staff of the institute. The institute shall not submit the Examination forms to the Board's office but will keep all the Examination forms in their custody (these forms can be disposed off only after one year with the instructions from the Board), Only list of the students (semester wise/ trade wise) whose Examination forms have been submitted online shall be sent to the Board's office through post after the closing date for submission of the Examination forms.

Keeping in view of the above procedure, the proposed dates for submission of the Examination forms is as under:

	Dates for submission of Examination forms by the students to the Institute and further online submission of the data by the institutes to the Board.	Date of online deposition of fee by the institute through online mode and online submission of examination forms.
Without Late fee (All semester courses and Annual courses)	18.11.2021 to 02.12.2021	06.12.2021
With a late fee of * Rs. 1000/- is per sem. / per year.	03.12.2021 to 09.12.2021	10.12.2021
Very Late fee * Rs. 1500/- is per sem/ per year.	10.12.2021 to 15.12.2021	16.12.2021

* This late fee is in addition to Examination fee per semester/ per year.

Note: Schedule for filling of APF of 1st Semester regular will be intimated seperately.

Important Instructions:

1. The data regarding submission of Examination forms of the students shall be online through the website www.pbteched.net
2. The fee should be paid through Punjab National Bank Branches as the amount indicated on the website against the name of the institute.
3. No Examination forms should be submitted to the Board's office but kept in the safe custody in the institute for one year and thereafter disposed off with the instructions of the Board.
4. Admit card shall be available to the students on the Board's website and no copy of the same shall be issued to the institute.
5. Date sheet shall be available on the Board's website in the 3rd week of December.
6. The examination form used during the previous examination may be photocopied and distributed to the students.

- Note: 1. The schedule of Practical examination of 3rd to 8th semester will be held between 16th Dec. 2021 to 22nd Dec. 2021. The Schedule of rationalization of sessional marks of 3rd, 5th and 7th semester is 10th Dec. 2021. Date of rationalization is the last working day for respective semesters.
2. Head of the institute must ensure that the proper working condition CCTV cameras have been installed in each room of the examination centers and must cover every single student of the room. Institutes must ensure that the examinations are to be conducted under surveillance CCTV cameras and also to ensure to keep the record of the CCTV recording during the examination period. Institutes will have to submit CCTV recording in Board's Office as and when required by the Board office.
3. At the time of submission of form the amount will be credited in the Account of concerned college and the institute will be requested to pay the fee before the commencement of the said examination.
4. All institutes must ensure to deposit the full fee amount as per amount generated in fee challan. No part payment will be allowed. If any institute deposits part payment than penalty will be imposed on balance payment.


Registrar


Copy of above is forwarded to following for information and necessary action:

1. Computer Section for opening of online portal as per above mentioned schedule.
2. Account Section for information and necessary action.
3. All Information Asstts of Examination section for information & necessary action.