



**THE PUNJAB STATE BOARD OF TECHNICAL
EDUCATION AND INDUSTRIAL TRAINING**

1-A, Sec. 36-A, Chandigarh. Ph. 0172-2615385, 2622584-85 Fax : 2660734

Applications are invited for **engagement of Chartered Accountant as Statutory Auditor** having :

- i) Minimum 15 years of experience.
- ii) Empaneled by Controller and Auditor General of India as auditor for conducting the audit for the year 2024-25.
- iii) The Registered Office of CA located in tri-city of Chandigarh, Panchkula and Mohali.

For undertaking the work of finalization of Annual Accounts, Audit and Certification of Balance Sheet of the Board and all other incidental and consequential matters related there to and rendering advice on legal aspects on Standard Auditing Procedures. The Chartered Accountant, so appointed will be paid remuneration as approved by Govt. The application along with bio data should reach this office by 10th June-2025 upto 4 pm, should inter alia contain: -

- i) Certificate of Practice
- ii) Income Tax Returns alongwith Income and Expenditure Account for last 3 years.
- iii) Particulars of concerns/clients whose accounts have been handled during the last 3 years.

Additional detailed information, to be sent along with application which can be downloaded from Board's website www.punjabteched.com & www.punjabteched.net.

Secretary

Performa for providing information for appointment in the Board for finalization of annual accounts, audit and certification of Balance sheet of the Board

S. no	Particulars	Details as per information provided by Firm
A	Experience of the firm in the number of years	
B	Complete details of number of full time FCA Partners in the firms and period of their associates with the firm	
C	Complete details of number of full time ACA Partners in the firms and period of their associates with the firm	
D	Period of Association of each partner with the firms, i.e. (i) Number of partner above 25 years. (ii) Number of partner above 20 years. (iii) Number of partner above 15 years. (iv) Number of partner above 10 years. (v) Number of partner below 10 years but above 5 years	
E	Complete details of number of full time CA employees in the firm and period of their association with the firm	
F	Complete details of number of CISA/ISA qualified partners in the firm and period of their association with the firm	
G	Complete details of number of CISA/ISA qualified employees in the firm and period of their association with the firm	

Note:

- (1) Full time partner does not include a person who is
 - (a) A partner in other firms
 - (b) Employed full time / part time elsewhere, practicing in their own name or engaged in practice otherwise or engaged in other activity which would be deemed to be in practice under Section 2(2) of Chartered Accountant Act 1949
 - (c) A partner whose total compensation (sum total of share of profit) from the firm is less than

Firms having more than 14 partners	1%
Firms having 10 to 14 partners	3%
Firms having 5 to 9 partners	5%
Firms having less than 5 partners	8%
- (2) Firm should have minimum of 15 years of experience.
- (3) Firm should be empanelled by Controller and Auditor General of India as auditor for conducting the audit for the year 2024-25.
- (4) The Registered Office of CA should be located in tri-city of Chandigarh, Panchkula and Mohali.
- (5) Certificate of Practice.
- (6) Income Tax Returns alongwith Income and Expenditure Account for last 3 years.
- (7) Particulars of concerns/clients whose accounts have been handled during the last 3 years
- (8) Information at A to G should be provided as per the above performa, **on the Letter head of CA Firm** by **10th June-2025** up to **4.00 PM** in the Board's office alongwith Bio-Data and photocopies of proofs at s.no 2 to 7 .

Signature of CA (with Stamp)