



**THE PUNJAB STATE BOARD OF TECHNICAL
EDUCATION AND INDUSTRIAL TRAINING**

PLOT NO. 1-A, SEC. 36-A, CHANDIGARH PH. : 615385, 622584-85 FAX : 660734

No.PSBTE&IT/DA/2019/14

Date:- 7.01.2020

Circular

It has been observed by the Punjab State Board of Technical Education and Industrial Training, Chandigarh that various Institutes are not maintaining regular attendance of the Staff and Students. All the Principals / Head of the institute are hereby directed to submit the attendance of Principal, faculty & staff members and students regularly at 9:30 am on daily basis through email to the office of the Board on the following email address: -

"psbte.attendance@gmail.com"

If any institute fails to upload the same, strict action will be taken against the Institute.

This may be meticulously complied with.

Director Academics

For Secretary

PSBTE&IT, Chandigarh

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6/1/2020
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