



**THE PUNJAB STATE BOARD OF TECHNICAL
EDUCATION AND INDUSTRIAL TRAINING**

PLOT NO. 1-A, SEC. 36-A, CHANDIGARH PH. : 0172-2615385, 2622584-85 FAX : 2660734

No. PSBTE/DA/2019/ 3100

Dated: 16-10-2019

To

All the Principals,
Private Polytechnic Institutes
affiliated with PSBTE & IT, Chandigarh

Subject: Regarding the month wise salary transfer details in Private Sector.

Reference: DTE letter Memo No.1530 /conduct dated 23-9-2019



In reference to above mentioned letter and directions of Worthy Secretary of the Board, all the Institutes affiliated with PSBTE&IT, Chandigarh are required to submit the following month wise details of List of employees on roll, bank account details in which salary is being transferred since 01/01/2018 to the Board's office: -

Name of the Institute: - _____

Sr. no	Name of the Employee	Designation	Date of Joining	Date of Relieving, if applicable	Salary drawn per month	Bank name where salary is being transferred	Account No.

This data is applicable to those employees also, who were on roll on 01/01/2018 and might have left the institute thereafter. In such cases, date of relieving is also required to be mentioned in the above detail.

Kindly provide the above details in excel format on the following email address: psbte.affiliation@gmail.com latest by 18-10-2019.


Director Academics
For Secretary


Copy to:

1. PA to Secretary for information please