



**THE PUNJAB STATE BOARD OF TECHNICAL  
EDUCATION AND INDUSTRIAL TRAINING**

PLOT NO. 1-A, SEC. 36-A, CHANDIGARH PH. : 2615385, 2622584-85 FAX : 2660734

No:PSBTE/ACAD/2018/ 2525

Dated:- 11-7-18

To

The Principal  
All affiliated Institutions including Pharmacy,

**Subject: Filling up of vacant & management seats through 3<sup>rd</sup> "ONLINE" Counseling after closure of second round of online counseling for Diploma, LEET, PTD, LEET PTD, Diploma in Pharmacy and Modern Office Practice, for session 2018-19- Regarding.**

The second round of online counseling for admission to various Diploma courses has completed on 09.07.2018 with the final reporting of selected candidates and thereafter confirmation by the concerned institutes.

The list of vacant seats available in different trades in different institutes has been compiled and made available to the institutes on the institute portal website of the NIC (<https://psbte.gov.in/Login.htm>) where the institutes interact for confirmation of admissions.

As per the Govt. notification of 1st year Diploma vide Notification No. 8/10/2018-1TE2/1176033/1 dated 28.2.2018, Lateral Entry (LEET) vide notification no. 8/10/2018-1TE2/1175988/1 dated 28.2.2018, Modern Office Practice (MOP) notification no. 8/10/2018-1TE2/1176019/1 dated 28.2.2018 and Pharmacy Notification No. 8/10/2018/1TE2/1176082/1 dated 28.2.2018, Part Time Diploma Notification No. 8/10/2018-1TE2/1176064/1 dated 28.2.2018, Lateral Entry (LEET) Part Time Diploma vide notification no. 8/29/2018-4TE2/1263036/1 dated 03.07.2018 any vacant seats after the closure of central admissions shall be filled at the level of the institutions on the basis of guidelines issued for filling up the Management quota vide letter no. 13/129/2003-ITE 2/1247 and 1892 dated 25.04.2008 and 20<sup>th</sup> June 2008 respectively. Further, any amendments/ corrigendum/ letter issued by Govt./ DTE Punjab will be intimated from time to time on Board's website. Accordingly the institutions have been permitted to fill the vacant seats as per the guidelines mentioned below:

1. The admissions will be made on the basis of merit (irrespective of the category) of qualifying examination for all streams after being duly advertised. While filling the

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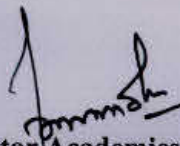
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seats preference shall be given to those candidates who have selected a particular institute during the 1<sup>st</sup> and 2<sup>nd</sup> online counseling but could not join the institute.

2. Students who are being admitted under the vacant seats shall be registered on the website <https://psbte.gov.in/Login.htm> (The details of the admission procedure are attached herewith)
3. No separate Bar coded forms for this purpose shall be supplied by the Board.
4. The semester/ admission fees (Registration fees, prospectus/ application fees, and processing fees) will remain same for all the streams as per previous years.
5. The third round of "ONLINE" counseling will start from 13th July 2018 & close on 15/08/2018.
6. As per AICTE Notification No. Advt.No.Legal/12(06)2012 the admission shall not be made after 15<sup>th</sup> August 2018.
7. The institutes are advised to complete the process of "ONLINE" registration, seat allocation and seat confirmation of each candidate on the "ON LINE Portal" latest by 15/08/2018. Without seat confirmation, on the "ON LINE PORTAL", latest by 15/08/2018, the admission of candidate will not be valid.

Issued for strict compliance.

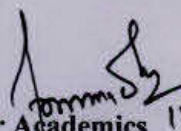
  
Director Academics 11/7/18  
Mony

**Enclosed :- Guidelines for 3<sup>rd</sup> round of online Admissions for Vacant and Management Quota Seats(Two Pages)**

Endst. No.

Dated:

Copy is forwarded to the Director, Technical Education & Industrial Training, Punjab for information and necessary action.

  
Director Academics 11/7/18  
Mony  
10/7/18

## Guidelines for 3<sup>rd</sup> round of online Admissions for Vacant and Management Quota Seats:-

### **Admission Procedure for 3<sup>rd</sup> round of Online Counselling:-**

Three Simple Steps are to be followed to fill vacant and management Quota seats.

Institutes are required to login on website <https://psbte.gov.in/Login.htm> for filling up the vacant seats of the 1<sup>st</sup> and 2<sup>nd</sup> round of online counseling and seats under Management Quota. The "ONLINE Portal" will open on 13/07/2018 & close on 15-08-2018.

### **Step 1: Registration of candidates on "ON LINE Portal":-**

- Fill all the required data in the Online Registration Form.
- After successful submission of candidate data, "Application Number" will be generated and it will be used to complete the remaining steps of the counseling and also required for all future correspondence.

### **Step 2: Upload Documents on the "ON LINE Portal":-**

Upload Scanned Images of Candidate Photograph, Signature and other Qualifying certificates:

- The Scanned images of Candidates Photograph, Signature and other Qualifying Certificates should be in jpg/jpeg format only.
- Size of the Candidate photo image must be greater than 4 kb and less than 100 kb.
- Size of the Candidate signature image must be greater than 1 kb and less than 30 kb
- Size of Date of Birth (DOB) Certificate image must be greater than 50 kb and less than 300 kb.
- Size of Qualifying Exam Mark sheet/Certificate image must be greater than 50 kb and less than 300 kb.

### **Step 3: Allocation and Confirmation of Seat by the institute:-**

- Institute will select the candidate after entering his/her online generated "Application Number" during registration of candidate on the "ON LINE Portal".
- Select the Institute and course opted by the candidate.
- Available seats will be shown. Institute can fill only the available vacant / Management quota seats as shown on the screen.

- Thereafter, the institute has to confirm the seat of the candidate and print the admission slip.
- The Seat confirmation shall be completed by the institute on "ON LINE Portal" latest by 15<sup>th</sup> August 2018 positively. Without seat confirmation on the "ONLINE Portal" latest by 15/08/2018, the admission of candidate will not be valid.

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