



**THE PUNJAB STATE BOARD OF TECHNICAL
EDUCATION AND INDUSTRIAL TRAINING**
PLOT NO. 1-A, SEC. 36-A, CHANDIGARH PH. : 2615385, 2622584-85 FAX : 2660734

No:PSBTE/ACAD/2017/1449

Dated:- 17.7.17

To

The Principal
All affiliated Institutions including Pharmacy,

Subject: Filling up of vacant seats after closure of second round of online counseling of Diploma, LEET, PTD, LEET PTD, Aircraft Maintenance Engg., Diploma in Pharmacy and Modern Office Practice-regarding.

The second round of online counseling for admission to various Diploma courses has completed on 17.07.2017 with the final reporting of selected candidates and thereafter confirmation by the concerned institutes.

The list of vacant seats available in different trades in different institutes has been compiled and made available to the institutes on the institute portal website of the NIC ([www. Intrapsbte.nic.in](http://www.Intrapsbte.nic.in)), where the institutes interact for confirmation of admissions.

As per the Govt. notification of 1st year Diploma vide Notification No. 8/9/2017-4TE2/931699/1 dated 1.3.2017, Lateral Entry (LEET) vide notification no. 8/9/2017-4TE2/931376/1 dated 1.3.2017, Modern Office Practice (MOP) notification no. 8/9/2017-4TE2/930932/1 dated 28.2.2017 and Pharmacy Notification No. 8/9/2017-4TE2/931311/1 dated 1.3.2017, Part Time Diploma Notification No. 8/9/2017-4TE2/931673/1 dated 1.3.2017, Aircraft Maintenance Engg. Notification No. 8/9/2017-4TE2/980848/2 dated 18.5.2017, any vacant seats after the closure of central admissions shall be filled at the level of the institutions on the basis of guidelines issued for filling up the Management quota vide letter no. 13/129/2003-ITE 2/1247 and 1892 dated 25.04.2008 and 20th June 2008 respectively. Further, any amendments/ corrigendum/ letter issued by Govt./ DTE Punjab will be intimated time to time on Board's website. Accordingly the institutions have been permitted to fill the vacant seats as per the guidelines mentioned below:

1. The admissions will be made on the basis of merit (irrespective of the category) of qualifying examination for all streams after being duly advertised. While filling the seats preference shall be given to those candidates who have selected a particular institute during the 1st and 2nd online counseling but could not join the institute.

2. Students who are being admitted under the vacant seats shall be registered on the website www.intrapsbte.nic.in (The details of the admission procedure are attached herewith)
3. No separate Bar coded forms for this purpose shall be supplied by the Board.
4. The semester/ admission fees (Registration fees, prospectus/ application fees, and processing fees) will remain same for all the streams as per previous years.
5. The third round of counseling will be start from 21st July 2017.
6. As per AICTE Notification No. Advt.No.Legal/12(06)2012 the admission shall not be made after 15th August 2017.

Issued for strict compliance.


Director Academics

Enclosed :- Guidelines for Online Admission of Vacant seats and Management Quota

Endst. No.

Dated:

Copy is forwarded to the Director, Technical Education & Industrial Training, Punjab for information and necessary action.




Director Academics

Guidelines for online Admissions of Vacant seats and Management Quota

Admission Procedure:

Three Simple Steps are to be followed to fill vacant and management Quota seats.

Institutes are required to login on website www.intrapsbte.nic.in for filling up the vacant seats of the 1st and 2nd round of online counseling and seats under Management Quota.

Step 1: Registration

- Fill all the required data in the Online Registration Form.
- After successful submission of the data, Application number will be generated and it will be used to complete the remaining steps of the counseling and also required for all future correspondence.

Step 2: Upload Documents

Upload Scanned Images of Photograph, Signature and other certificates:

- The Scanned images of Photograph, Signature and other Certificates should be in jpg/jpeg format only.
- Size of the photo image must be greater than 4 kb and less than 100 kb.
- Size of the signature image must be greater than 1 kb and less than 30 kb
- Size of Date of Birth (DOB) Certificate image must be greater than 50 kb and less than 300 kb.
- Size of Qualifying Exam Mark sheet/Certificate image must be greater than 50 kb and less than 300 kb.

Step 3: Allocation of seats

- Institute will select the candidate after entering his/her online generated Application number.
- Select the Institute and course opted by the candidate.
- Available seats will be shown. Institute can fill only the available vacant / Management quota seats as shown on the screen.
- Thereafter confirm the seat of the candidate and print the admission slip.