



**THE PUNJAB STATE BOARD OF TECHNICAL
EDUCATION AND INDUSTRIAL TRAINING**
PLOT NO. 1-A, SEC. 36-A, CHANDIGARH PH. : 2615385, 2622584-85 FAX : 2680734

No: PSBTE/ACAD/2020/1851

Dated:- 22.09.2020

To

The Principal
All affiliated Institutions including Pharmacy.

Subject: Filling up of vacant & management seats through 3rd round of "ONLINE" counselling after closure of second round of online counselling for Diploma, LEET, PTD, LEET PTD, Diploma in Pharmacy and Modern Office Practice, for session 2020-21- Regarding.

The second round of online counselling for admission to various Diploma courses has completed on 22.09.2020 with the final reporting of selected candidates and thereafter confirmation by the concerned institutes.

The list of vacant seats available in different trades in different institutes has been compiled and made available to the institutes on the institute portal website of the CDAC <https://eakadamik.in/psbte/default/admin> where the institutes interact for confirmation of admissions.

As per the Govt. notification of 1st year Diploma vide Notification No. DTE-CBONOTI/1/2020-CONDUCT/574 Dated 01/07/2020 Lateral Entry (LEET) vide notification no. CBONOTI/1/2020-CONDUCT/589 Dated 01/07/2020, Modern Office Practice (MOP) notification no. CBONOTI/1/2020-CONDUCT/584 Dated 01/07/2020 and Pharmacy Notification No. CBONOTI/1/2020-CONDUCT/599 Dated 01/07/2020, Four Year Part Time Diploma Notification No. CBONOTI/1/2020-CONDUCT/579 Dated 01/07/2020, Lateral Entry (LEET) Part Time Diploma vide notification no. CBONOTI/1/2020-CONDUCT/594 Dated 01/07/2020, CBONOTI/1/2020-CONDUCT-Part(1)/1/49727/2020 Dated 15/07/2020 any vacant seats after the closure of central admissions shall be filled at the level of the institutions on the basis of guidelines issued for filling up the Management quota vide letter no. 13/129/2003-ITE 2/1247 and 1892 dated 25.04.2008 and 20th June 2008 respectively.

In regard to above Punjab Government Notifications for admission to various courses during 2020-21 session, under the heading "Online Counselling", regarding filling of vacant and management quota seats during third round of Counselling, it is mentioned that:-

" During the online counselling, candidate shall be given opportunity to exercise choice of institutes/trade in centralized counselling and thereafter the vacant seats, if any, shall be filled by the institute on the criteria of admissions under management quota. It is categorically laid down that vacant seats are not being transferred as management quota seats. Only criteria as laid down for admission under management quota should remain applicable to fill such vacant seats."

Further, any amendments/ corrigendum/ letter issued by Govt./ DTE Punjab will be intimated from time to time on Board's website. Accordingly the institutions have been permitted to fill the vacant seats as per the guidelines mentioned below:

1. The admissions will be made on the basis of merit (irrespective of the category) of qualifying examination for all streams after being duly advertised.
2. During third online counselling, the students who are being admitted under the vacant seats and management quota seats shall be registered on the website <https://eakadamik.in/psbte/default/admin> (The details of the admission procedure are attached herewith at annexure 'A').
3. Seats under vacant seats shall be filled prior to the seats under management quota seats.
4. No separate Bar coded forms for this purpose shall be supplied by the Board.
5. The semester/ admission fees (Registration fees, prospectus/ application fees, and processing fees) will remain same for all the streams as per previous years.
6. Admission fee will be accepted through online/offline mode of payment as done in previous round of counselling on online portal.
7. Students already registered during 1st or 2nd round of Online Counselling are not required to register again in 3rd round of Online Counselling. Registration Fee of new candidates will be accepted only through Online mode of payment.
8. If Admission fees paid by Admitted Candidates during First and second round of Online Counselling is same that to be paid in 3rd round, then Candidates previous fees will be adjusted. In case of difference in fee structure then Candidates are required to submit it again and apply for refund of previous fees within stipulated time as given by Board.
9. It is the sole responsibility of the institute to verify the required original documents of each student along with the registration details slip generated online as per the data uploaded by the students at the time of Online registration.
10. The third round of "ONLINE" counselling will start from 24/09/ 2020 & close on 15/11/2020.
11. The institutes are advised to complete the process of "ONLINE" registration, seat allocation and seat confirmation of each candidate on the "ON LINE Portal" latest by 15/11/2020.



Without seat confirmation, on the "ON LINE PORTAL", latest by 15/11/2020, the admission of candidate will not be valid.

Issued for strict compliance.



Director Academics

Enclosed :- Annexure 'A' : Guidelines for 3rd round of online Admissions for Vacant and Management Quota Seats

Endst. No.

Dated:

Copy is forwarded to the Director, Technical Education & Industrial Training, Punjab for kind information.



Director Academics

Guidelines for 3rd round of online Admissions for Vacant and Management Quota Seats:-

Admission Procedure for 3rd round of Online Counselling:-

Three Simple Steps are to be followed to fill vacant and management Quota seats.

Institutes are required to login on website <https://eakadamik.in/psbte/default/admin> for filling up the vacant seats of the 1st and 2nd round of online counseling and seats under Management Quota. The "ONLINE Portal" will open on 24/09/2020 & close on 15-11-2020.

Step 1: Registration of candidates on "ON LINE Portal":-

- Fill all the required data in the Online Registration Form.
- After successful submission of candidate data, "Application Number" will be generated and it will be used to complete the remaining steps of the counseling and also required for all future correspondence.

Step 2: Upload Documents on the "ON LINE Portal":-

Upload Scanned Images of Candidate Photograph, Signature and other Qualifying certificates:

- The Scanned images of Candidates Photograph, Signature and other Qualifying Certificates should be in jpg/jpeg format only.
- Size of the Candidate photo image must be greater than 4 kb and less than 100 kb.
- Size of the Candidate signature image must be greater than 1 kb and less than 30 kb
- Size of Date of Birth (DOB) Certificate image must be greater than 50 kb and less than 300 kb.
- Size of Qualifying Exam Mark sheet/Certificate image must be greater than 50 kb and less than 300 kb.

Step 3: Allocation and Confirmation of Seat by the institute:-

- Institute will select the candidate after entering his/her online generated "Application Number" during registration of candidate on the "ON LINE Portal".
- Select the course opted by the candidate.
- Available seats will be shown. Institute can fill only the available vacant / Management quota seats as shown on the screen.

- Thereafter, the Institute has to confirm the seat of the candidate and print the admission slip.
- The Seat confirmation shall be completed by the institute on "ON LINE Portal" latest by 15th November 2020 positively. Without seat confirmation on the "ONLINE Portal" latest by 15/11/2020, the admission of candidate will not be valid.