



THE PUNJAB STATE BOARD OF TECHNICAL
EDUCATION AND INDUSTRIAL TRAINING

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No/PSB/Dip/Pharm/14/1399

Dated: 22.08.2014

To

The Principal,

All affiliated Pharmacy Institutes

Subject: Issue of Diploma in Pharmacy-regarding

It has been observed that some of the cases sent by the institutes regarding the issue of Diploma in Pharmacy have some discrepancy or the other. Therefore, it is requested that the following guidelines may be followed while sending diploma cases to the Board's office:

- 1) The case should be forwarded by the Principal stating that the candidate(s) was/were bonafide student(s) of the institute for the given tenure and has/have not been issued a diploma certificate(s) earlier.
- 2) The list of the student(s) with registration nos, name of the student and the year of passing should be attached.
- 3) The duly completed/attested/verified three months practical training certificate(s) of student(s) should be enclosed alongwith.(The norms of the Pharmacy Council of India to be followed by institutes for giving practical training are placed at flag'X'. The Proforma of the Practical Training Certificate is placed at flag'Y')
- 4) The entries and the stamps on the Practical Training Certificates should be clearly visible.
- 5) The cases of all the regular/re-appear students who pass their second year in May examination of the given year shall reach the Board's office not later than 30th November of the same year.
- 6) For the re-appear candidates who clear their second year in December examination it should not be later than one month after the completion of practical training.
- 7) The Original Diploma Certificates issued by the Board will be dispatched to the institutes. No candidate shall be authorized to collect his/her Diploma certificate personally from the Board's office whatsoever the case.
- 8) The institutes shall maintain a proper record of certificates before issuing them to the candidates.

The above guidelines may be brought to the notice of all concerned.

Wanner
Registrar

Copy to: SA for display on Board's website