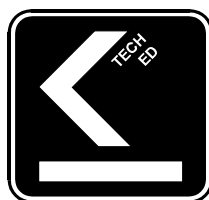


TENDER DOCUMENT

FOR

THE SUPPLY OF MEALS FOR LUNCH



Rs. 200/-

**THE PUNJAB STATE BOARD OF TECHNICAL
EDUCATION AND INDUSTRIAL TRAINING**

**CONDITIONS GOVERNING THE TENDER
FOR SUPPLY OF LUNCH**

1. Tenders for the supply of hot cooked meal for Lunch for Examiners etc., are invited from well established contractors / parties / persons having good experience in catering business. Only Tenders received upto 2.00 PM on **01.04.2013** will be eligible for consideration as per Tender Notice and shall be further subject to the following terms and conditions.
2. Each tender should be accompanied with earnest money of Rs. 10,000/- in form of Drafts in favour of the Secretary, Punjab State Board of Technical Education and Industrial Training, Chandigarh. Tender not accompanied with earnest money shall not be entertained. Earnest money in cash or by cheque shall not be accepted. No concession/exemption regarding deposit of earnest money will be given on any ground, what so ever and tenders not accompanied with earnest money will be rejected straightway.
3. Tender should be filled in two separate parts and in two envelopes. First envelope should contain Technical Bid in the Performa supplied along with this tender and draft of earnest money. Second envelope should contain the Commercial Bid. The rates should be quoted in the Performa supplied for this purpose along with this tender and may be subscribed as "Commercial Bid" on envelope.
4. Technical Bid will be opened first at 2.30 P.M. on **01.04.2013** in the presence of those tenderers who may wish to be present. The Commercial Bids of only those tenderers will be opened who are found to qualify general conditions of the contract.
5. Contractor shall have to serve proper hygienically cooked fresh quality meals. Cooking, packing and service of the meal should be done in hygenic conditions. The supply of meals will have to be made throughout the year. Overall numbers of meals to be supplied will be approximately 5000-6000. However numbers of meals may increase or decrease depending upon table marking in a particular month. The days on which meals are required the contractor will have to supply 10 to 75 meals on a particular day depending on the requirement about which he will be informed 3 hrs before.
6. Board will not allow the contractor to cook the meals in the Board premises, hence hot cooked ready to serve meal must be brought by contractor to serve in the Board premises.
7. Board will not provide utensils to serve the food. Utensils to serve the food will be brought by contractor and will take back after serving meals. Washing of utensils will also not be done in Board premises.
8. Contract shall be valid for 2 years from the date of issuance of acceptance letter by the Board, which can be extended at the discretion of the Board on mutual consent. However, in case of substandard meal is served the Secretary, Technical Education Board have a right to penalized to the tender, contractor and contract may be cancelled. In that case earnest money will be forfeited.
9. The party to which the work is allotted will have to deposit Rs. 7500 as security for the performance of the contract in form of fixed deposit for at least one year duly pledge in favour of Secretary, Punjab State Board of Technical Education and Industrial Training, Chandigarh within 7 days from the issue of letter.
10. Any departure from these conditions will be liable to disqualify the tenderer.
11. The Board reserves the right to accept/reject the lowest tender or all the tenders without assigning any reason. It is not necessary that contract will be allotted to all or any parties that participate in the tender.

12. The tenderer should sign all the pages of the tender document and affix stamp.
13. In case a contractor surrenders the contract after accepting the same, an earnest money shall be forfeited.
14. No advance payment shall be made to the contractor. Payment will be made on monthly basis on receipt of bill from contractor.
15. All disputes are subject to Chandigarh jurisdiction.
16. In case substandard meal is served, the Secretary of the Board have right to panelise the contractor and contract may be cancelled.
17. It is mandatory for the firm to have a Food Licence under Food and Safety Act, 2006 issued by the Government

CERTIFIED THAT I/WE HAVE READ THE CONDITIONS CAREFULLY AND UNDERTAKE TO ABIDE BY THEM FAITHFULLY.

(Signature of Applicant)

Name of applicant

Address

PERFORMA - COMMERCIAL BID

Name of the Party _____

Address with phone number _____

Established since _____

i. Please quote the rates for per thali consisting of followings -

‘a’ { Dal : 100 ml
Kadhi Pakora : Alternate day : 100 ml
Rajma : in the week : 100 ml

‘b’ { Palak Chana/Chana Masala : 100 ml
Paneer item : 100 ml Alternate day in the week
Seasonal vegetable : 100 ml
Except ghia, kaddu, brinjal, nutri

Chapati (Tava/Tanduri) : Unlimited

Raita : 75 ml

Salad (onion & redish /onion Kheera) : 50 gms
depending upon season

Price per thali (Rs) _____

(Rates should be inclusive of all taxes, frieght etc)

Note : Repetition of same variety of items (a) and (b) will be made during the alternate day in the week.
Further these items will be supplied in extra also on demand.

Stamp & signature of the applicant

**TECHNICAL BID
PARTICULARS OF CONTRACTOR**

1. a) Name of the Contractor _____
b) Whether Contractor is a partnership firm or individual _____
2. Complete Address of the Contractor with Telephone, Telex, Fax, Email _____

3. Year of Establishment _____
4. Detail of infrastructure
 - i) No. of Gas Connection _____
 - ii) No. of Cooks _____
 - iii) No. of other employees _____
 - iv) Sitting capacity in existing Restaurant/Dhaba _____
 - v) Area of Restaurant/Dhaba _____
5. Present major customers, If any, give detail _____

6. Earnest Money Bank Draft/FDR No. _____ dated _____

Signature _____
Name _____
Designation _____
Contractor's Seal _____