



**THE PUNJAB STATE BOARD OF TECHNICAL
EDUCATION AND INDUSTRIAL TRAINING**
PLOT NO. 1-A, SEC. 36-A, CHANDIGARH PH. : 2615385, 2622584-85 FAX : 2660734

No:PSB/Exam/Dec/11/ 4746

Dated: 18.10.2011

To

The Principal
All Affiliated Institutions including Pharmacy.

Subject: Conduct of State Board December 2011 examination –regarding.

Sir/Madam,

I have been directed to inform you that the results of the ^{May} ~~December~~ 2011 examination have been declared. As per the Academic Calendar for the session 2011-2012 the examination of December 2011 have been scheduled to be started from 6th December 2011. Accordingly schedule of dates for submission of examination forms by the students and by the institutes have been proposed to be as under:

1. Cost of Examination Form/ APF – Rs. 50/- per student (which will be collected through online along with the examination fee.
2. For semester system courses (irrespective of the number of Re-appear and Regular students) Rs. 400/- per semester.
3. For annual courses (irrespective of the number of re-appear papers) – Rs. 400/- per year.
4. For regular students (1st/ 3rd/ 5th sem.) Rs. 100/- shall be charged as house test stationary charges.

Examination fee to be paid by the student at a glance.

- a) Only regular student without any re-appear : Rs. 550/-
- b) Regular students with the re-appear in lower semesters : Rs. 50 + 100/- + 400 (per semester)
- c) All annual courses : Rs. 50/- + 400/- (per year)

5. Procedure for submission of Examination forms:

On the dates specified for submission of the Examination forms student shall deposit the completed Examination Forms to the Principal along with requisite fee, which will be entered in the system through online by the concerned staff of the institute. The institute shall not submit the Examination forms to the Board's office but will keep all the Examination forms in their custody (these forms can be disposed off only after one year with the instructions from the Board), Only list of the students

(semester wise/ trade wise) whose Examination forms have been submitted online shall be sent to the Board's office through post after the closing date for submission of the Examination forms.

Keeping in view of the above procedure, the proposed dates for submission of the Examination forms is as under:

	Dates for submission of Examination forms by the students to the Institute and further online submission of the data by the institutes to the Board.	Dates for deposition of fee by the institute through online to the Board's account at Punjab National Bank
Without Late fee (All semester courses and Annual courses)	28 th October to 21 st November 2011	22 nd to 23 rd Nov. 2011
With a late fee of * Rs. 1000/- is per sem. / per year i.e. (Rs. 1400/- per semester/ per year	22 nd to 28 th Nov. 2011	29 th November 2011
With a very late fees of * Rs. 1500/- per sem./ per year i.e. (Rs. 1900/- per semester/ per year.	29 th Nov. to 5 th December 2011	Directly in the Board's office.

* This late fee is in addition to Examination fee of Rs. 400/- per semester/ per year.

Important Instructions:

1. The data regarding submission of Examination forms of the students shall be online through the website www.pbtechedonline.com.
2. The fee should be paid through Punjab National Bank Branches as the amount indicated on the website against the name of the institute.
3. No Examination forms should be submitted to the Board's office but kept in the safe custody in the institute for one year and thereafter disposed off with the instructions of the Board.
4. A list of student who have submitted the Examination forms/ fee trade wise/ semester wise may be sent to the Board' office through post.
5. Admit card shall be available to the students on the Board's website and no copy of the same shall be issued to the institute.
6. Only those students who submit the Examination forms with very late fee in the Board's office shall be issued physical copy of the Admit card.

7. Date sheet shall be available on the website in the 2nd week of November.
8. A student is permissible to fill maximum of 12 theory papers over all the semester.
9. The attendance cum challan of different subjects shall be available online in the 1st week of December.
10. In case of diploma in Pharmacy the examination forms shall be submitted by hand to the Board's office on 25th November 2011 along with examination fee in the form of consolidated demand draft.
11. It is also informed that all the question papers shall be sent to the examination centres through online (e.mail on the NIC.insite). Further instructions regarding this shall be conveyed in the month of November 2011.
12. The required number of the examination forms can be collected from the Board's office without any charges w.e.f. 20.10.2011.

This has been issued with the approval of the Secretary.

Registrar

18/11/11